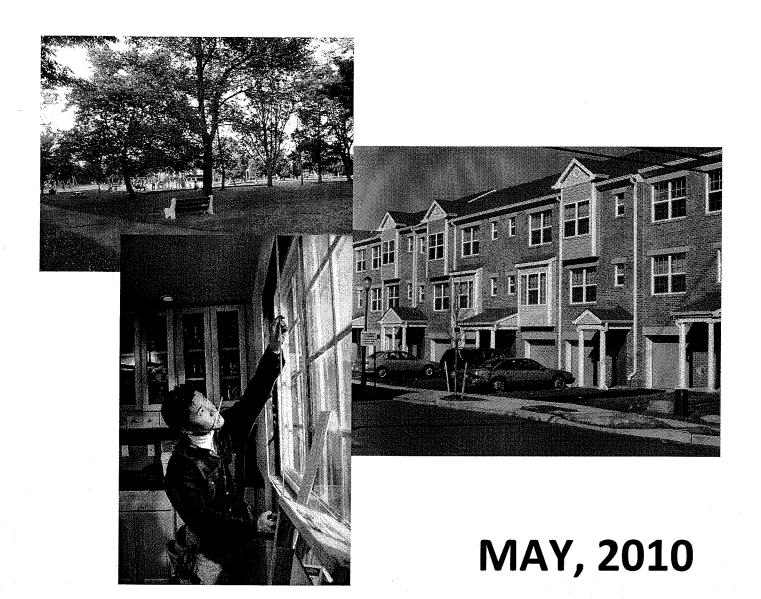
# 2010-2014 CONSOLIDATED PLAN CITY OF NEW BRUNSWICK, N.J.





### SF 424

The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted	Applicant Identifier	Type of	Submission		
Date Received by state	State Identifier	Application	Pre-application		
Date Received by HUD	Federal Identifier		☐ Construction		
		☐ Non Construction	☐ Non Construction		
Applicant Information					
Jurisdiction		UOG Code			
78 Bayard St		138388587			
		Organizational Unit			
New Brunswick	NJ	Dept of Planning, Comn Development	nunity & Economic		
08901	Country U.S.A.				
Employer Identification Nu	mber (EIN):	Middlesex			
22-6002127		Program Year Start Date	e (07/01)		
Applicant Type:		Specify Other Type if I			
City		Specify Other Type			
Program Funding Catalogue of Federal Domes	tic Assistance Numbers: Do	Housin	U.S. Department or		
Project(s) (cities, Counties, Ic Community Development E CDBG Project Titles		14.218 Entitlement Gran	t ected by CDBG Project(s)		
\$869,223 \$Additional HUD		JD Grant(s) Leveraged Descr	ibe		
\$Additional Federal Funds Le	veraged	\$Additional State Funds	\$Additional State Funds Leveraged		
\$Locally Leveraged Funds		\$Grantee Funds Leverage	\$Grantee Funds Leveraged		
\$Anticipated Program Income		Other (Describe)	Other (Describe)		
Total Funds Leveraged for Cl	DBG-based Project(s)				
Home Investment Partnersi	nips Program	14.239 HOME			
HOME Project Titles		Description of Areas Affe	ected by HOME Project(s)		
\$576,567	\$Additional HU	D Grant(s) Leveraged Descr	ibe		
\$Additional Federal Funds Le	veraged	\$Additional State Funds I	Leveraged		
\$Locally Leveraged Funds		\$Grantee Funds Leverag	ed		

\$Anticipated Program Income		Othe	er (Describe)		
Total Funds Leveraged for HOME-	based Project(s)				
Housing Opportunities for Peop	e with AIDS	14.24	241 HOPWA	onun en En	
HOPWA Project Titles		Desc	scription of Areas Affected by HOPWA Projec	ct(s)	
\$HOPWA Grant Amount	\$Additional	HUD Grant	nt(s) Leveraged Describe		
\$Additional Federal Funds Leverag	jed	\$Add	Iditional State Funds Leveraged		
\$Locally Leveraged Funds		\$Gra	antee Funds Leveraged		
\$Anticipated Program Income		Othe	er (Describe)		
Total Funds Leveraged for HOPW/	A-based Project(s)				
Emergency Shelter Grants Progr	am	14.23	231 ESG	WK\$#8	
ESG Project Titles		Desc	cription of Areas Affected by ESG Project(s)		
\$ESG Grant Amount	Additional HUD Gr	ant(s) Leve	eraged Describe		
ا Additional Federal Funds Leverag!	ed .	\$Add	ditional State Funds Leveraged		
\$Locally Leveraged Funds		\$Gra	antee Funds Leveraged		
\$Anticipated Program Income		Othe	er (Describe)		
Total Funds Leveraged for ESG-ba	sed Project(s)			: -	
Congressional Districts of:			ation subject to review by state Executive Ore	der	
Applicant Districts 6th Pro Is the applicant delinquent on any	ject Districts 6th	12372 Pro ☐ Yes	rocess?  This application was made available to the		
"Yes" please include an additiona		□ 169	state EO 12372 process for review on DATE		
explaining the situation.		⊠ No	Program is not covered by EO 12372		
☐ Yes	Vo	□ N/A	N/A Program has not been selected by the state for review		
Person to be contacted regarding the	nis application				
Glenn			Patterson		
Director	732.745.5050 732.565.7532				
patterson@cityofnewbrunswick.or	Cityofnewbrunswi	ck.org			
l / Signature of Authorized Representa	 ative		Date Signed		
A/					
			6/21/10		

## **Jurisdiction**

New Jersey ▼

## **Consolidated Plan**

Strategic Plan for Years			▼ to	2014	<u>?</u> *
	Annual Action	Plan a	and		
Consolidated A	Annual Performan	ice ar	nd Evaluat	ion Re	port
Presented to the U	.S. Department of H	lousing	and Urbar	Devel	opment
Newark ▼ Fie	eld Office of Commu	nity Pla	anning and	Develo	pment
		-			
Strategic Plan St	ubmission Date		6/21/	2010	
Amendments:					
	MM/DD/YY	Name:			
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	MM/DD/YY	Name:			
	MM/DD/YY	Name:	Hall Control		
	MM/DD/YY	Name:			

<sup>\*</sup> If Necessary

Jurisdiction				UOG: NJ3	42196 NEW BRUNSWICK	
25 Kirkpatrick Street				13838858	7	
PO Box 269					turing the second secon	
New Brunswick		- : : ·		Planning,	Community & Econ Dev	
New Jersey	8901	Country U.	.S.A.			
Middlesex				Program Y	ear Start Date (07/01)	
Employer Identification	Number (	EIN):	22-60021	27		
Applicant Type: Local Government: City ▼		Specify Ot	Specify Other Type			
Person to be contacted	regarding	this applica	ation:			
Glenn				Patterson		
Director		732.745.50	050		732.565.7532	
gpatterson@cityofnewb	runswick.c	cityofnewb	runswick.o	rg	Other Contact	
document has been dul comply with the attache new Action Plan and CA Name: Glenn Patte	y authorize ed assuran PER subm	ed by the goces if the asistic of th	overning be	ody of the a	pare true and correct, the pplicant, and the applicant Please update the date  Date:  (MM/DD/YY)	ant will with each
Title:		Director			(MM/DD/YY) Q/	, –

#### **Consolidated Plan Executive Summary:**

The Consolidated Plan is a product of a planning and coordination process required by the U.S. Department of Housing and Urban Development to prioritize the spending of Federal funding allocated to the City of New Brunswick and its related agencies over the coming five years. The Plan is updated each year with an Action Plan that presents how Federal funds, such as Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) funds will be allocated to address the needs and priorities identified in the five-year strategic plan.

The City's Department of Planning, Community and Economic Development (DPCED) is the lead agency for New Brunswick for developing the Consolidated Plan. In order to develop the Plan, DPCED consulted with local agencies and governments to discuss community development and housing in New Brunswick and to solicit their input about what the needs are in the City and how to prioritize funding to address these needs.

DPCED also undertook an analysis of demographic data related to housing, the homeless and community development needs. DPCED used this data, along with input from local agencies and governments to develop a picture of the City's housing and community development needs.

#### Affordable Housing

Access to affordable housing was cited as a problem in New Brunswick by many of the agencies consulted during the planning process, including agencies operating facilities and providing services to the homeless population. New Brunswick's housing market is dominated by rental housing as there is a large demand for rental housing due to the demand for off-campus housing for Rutgers University students and a large population of recent immigrants. These subpopulations have a greater need for rental housing due to their greater transiency and lack of resources for qualifying for homeownership. Additionally, the rent paying ability of renters in the off-campus student housing market inflates the value of housing for investment purposes. Investor-owners are able to pay more to acquire housing than are owner-occupiers.

The CHAS 2000 housing data show that the cost burden of providing housing is wide spread for LMI households. The cost burden problem is more acute for large related rental households. Elderly rental households experience the least cost burden problems. Additionally, the data indicate that overcrowding is a problem for low and moderate income large related rental households.

New Brunswick is addressing these issues through funding for enhanced code enforcement, the elimination of barriers to the development of new housing, assisting the development of new affordable rental housing and the maintenance of public housing and housing voucher programs. The City has instituted a periodic inspection program for rental housing to increase compliance with code standards for property maintenance to protect the health and safety of tenants. New Brunswick has also adopted zoning codes that encourage medium and high-

density development to lower per unit housing development costs and organized the zoning and building permit review process to efficiently review development applications. The City and Housing Authority are also supporting the development of new affordable housing, including affordable rental projects such as Unity Square, New Brunswick Arts Building, Gateway Transit Village, Providence Square II and Hoffman Pavilion.

The New Brunswick Housing Authority also addresses the need for affordable rental housing through the continued capital investment in its 260 family public housing units, the replacement of its 60 senior public housing units and efficient operation of its housing voucher program. The Authority has expanded its voucher program from 350 vouchers in 1998 to 810 vouchers currently.

As New Brunswick's residential neighborhoods are dominated by rental housing and local renter populations, such as off-campus students are highly transient, the City has targeted housing rehabilitation funds to LMI owner-occupiers to encourage retention of these units as owner-occupied units and to help stabilize neighborhoods via the both capital investments in LMI housing and reducing transiency in neighborhoods. HOME and CDBG funds are allocated to this effort.

#### The Homeless

The 2009 point-in-time survey of the homeless population for Middlesex County found 796 homeless persons. This point-in-time count was substantially similar to the 2008 count that found 792 persons homeless. Thirty (30%) of those survey in 2009 indicated that New Brunswick was the location of their last permanent address. In order to address the needs of the homeless population, the City has supported the development facilities to provide housing to this population, including Oznam Inn and Naomi's Way. The City also works with Middlesex County and non-profit agencies that provide homeless facilities on a regional basis. The Oznam Inn men's homeless shelter, Women Aware and the seasonal Interfaith Shelter provide shelter beds in New Brunswick. The Oznam Family Shelter in Edison provides shelter beds for single women and families. In addition to shelter beds, transitional housing is provided in New Brunswick at Naomi's Way (single mothers) and Bates House (formerly incarcerated men).

In addition to homeless facilities, there are services in the City that are targeted to reducing and preventing homelessness. These services include Elijah's Promise soup kitchen, House of Manna feeding program, Promise Jobs Culinary School, the Salvation Army meals and clothing programs and financial literacy training through Emanuel CDC and Central Jersey CDC.

The City continues to support the development of facilities and services to address the needs of the homeless population. The City intends to work with local non-profit and for-profit developers to review the feasibility of developing single-room occupancy or similar small unit housing, to provide relocation assistance in response to substandard life/safety conditions found in existing housing and to continue funding fair housing and other housing counseling services.

#### **Public Housing**

The New Brunswick Housing Authority operates three asset management public housing projects: Schwartz/Robeson (260 units), Hoffman Pavilion (60 units) and Hope Manor/Riverside (72 ACC contract units). In addition to these 392 units, the Authority administers 810 Housing Choice vouchers that permit families to rent private market units at affordable rents. It is rated as a "standard performer" per HUD's Public Housing Assessment System report. The Authority plans to replace the Hoffman Pavilion units through the development of 125 new affordable senior housing units, including 60 ACC contract units. Additionally, the Authority will focus on improving its management efficiency so as to be able to effectively operate in an environment of reduced public funding for public housing. Management improvements include adoption of zero-based budgeting practices and public/private management partnerships.

#### **Community Development**

The need to improve and maintain a sustainable living environment in LMI neighborhoods was identified through consultation with local agencies and governments. The City intends to address these needs through improvements to public facilities and the continued funding of enhanced public services to improve safety in LMI neighborhoods. Additionally, the City seeks to improve economic development opportunities for LMI persons by assisting in the development of micro-enterprises owned and/or serving LMI populations.

The City will continue to fund enhanced public safety and code enforcement programs to reduce crime in LMI neighborhoods and to improve the safety and livability of rental housing. Additionally, the City will fund public facility improvements to improve the living environment in neighborhoods. These projects include bicycle and pedestrian improvements intended to calm traffic and provide a safer environment for cyclists and pedestrians in LMI neighborhoods. Additionally, the City proposes to continue to fund improvements to parks and streetscape through new tree plantings.

The Consolidated Plan and its funding priorities are intended to create neighborhoods in which households of various income groups can find housing opportunities within the community and to allow persons living in the housing to have access to transportation, jobs and other community assets. Such neighborhoods are intended to reduce the isolation of the poorest households from the rest of the community and to create stable, viable communities, which provide reasonable access services and amenities. Towards this end, the Plan indentifies housing and community development needs and proposes strategies and projects to address the needs. The Plan seeks to provide funding to maintain existing housing in good condition through rehabilitation funding and enhanced code enforcement, to develop new affordable housing, to support facilities and services to address the needs of the homeless population; and to address non-housing community development needs such as improved public safety and bicycle and pedestrian safety in LMI neighborhoods.

#### **PART I- MANAGING THE PROCESS**

#### **LEAD AGENCY**

The Department of Planning, Community and Economic Development will be responsible to lead and coordinate the planning and submission process for the City's Consolidated Plan.

#### **COMMUNITY CONSULTATIONS**

The City of New Brunswick has consulted and coordinated with public and private agencies, as well as among its own departments, in order to assure that as comprehensive a document as possible has been produced.

The City of New Brunswick contacted local agencies and non-profit organizations that are involved in advocacy, service provision and development developed the Consolidated Plan involved several aspects. The original 5-year plan submitted and approved in 1995, as well as the second and third 5-year plans submitted and approved in 2000 and 2005, were used as the foundation for the new submission, with updated information and statistics being used as available and appropriate.

The City contacted several agencies, both public and private, in order to update information and obtain the views of those persons working with the public, especially the specific populations in greatest need of services. Some of the consultations took place by phone, some by letter/email, and other information was gathered from available written materials.

After consultation with the appropriate City departments regarding the budgeting of available funds, a draft document was completed. A public hearing on the draft Consolidated Plan took place on May 17, 2010, after which the plan was put into final form.

Thus far in the process, the following agencies/departments have been consulted with in order to obtain information/statistics/professional opinions:

New Brunswick Housing Authority
New Brunswick Rent Control Office
New Brunswick Planning Division
Middlesex County- Dept. of Human
Services, Division of Social Work Services
Middlesex County Health Department- Lead
Program Office
Middlesex County Office for the Disabled
Civic League of Greater New Brunswick
The Salvation Army
Elijah's Promise

Catholic Charities of the Diocese of Metuchen
Housing Coalition of Central Jersey
Alliance for Disabled in Action, Inc.
Women Aware, Inc.
Puerto Rican Action Board
Central Jersey CDC
New Jersey Correctional Association
Monarch Housing
New Brunswick Counseling Center
Hyacinth Foundation
Damon House

#### **INSTITUTIONAL STRUCTURE**

The affordable housing strategy will be carried out by several primary providers and coordinators: The City's Department of Planning, Community and Economic Development, County of Middlesex, State of New Jersey, and the New Brunswick Housing Authority. Other agencies, such as non-profit and for-profit housing developers will also play an important role in service provisions. These include the Puerto Rican Action Board- Housing Coalition Unit, Catholic Charities of the Diocese of Metuchen and other local housing developers.

It is anticipated that these government agencies and housing developers will continue to be supported by outside funding sources, such as NJDCA (public agency), NJHMFA (public agency lender) and local banks (financing).

The Department will be the primary coordinator for non-federal funds and federal funds, such as CDBG and HOME for the development and rehabilitation of affordable housing. This function will continue to be augmented by other providers, particularly non-profits such as the Housing Coalition of Central Jersey, Catholic Charities and housing developers. The Department will communicate with these and other providers to improve coordination of services and to pool resources.

The Department will act as the conduit for local funds such as Regional Contribution Agreements (RCA's) and CDBG/HOME funding requests, as well as State funds. It will also work with private developers to assist them in obtaining financing and approvals for affordable housing development.

The New Brunswick Housing Authority will coordinate all projects associated with the City's public housing units and housing vouchers. The Authority is responsible for reporting directly with HUD regarding public housing and housing vouchers.

Other housing voucher rental assistance programs run by the County and the State also assist tenants in New Brunswick. Coordination between the three providers of rental assistance should be strengthened to ensure the efficient use of funds and to reduce duplication.

Assistance programs for the homeless population will be coordinated by the County of Middlesex, which will work with the City, Housing Authority and non-profit providers. Communications between the City, County and non-profits will continue to be enhanced in order to deal more effectively with this program.

#### **CITIZEN PARTICIPATION**

The following is a summary of the citizen participation process, which took place during the preparation of the City's Consolidated Plan:

Consultation was begun with various social service agencies and governmental agencies regarding their perspective on housing and community development needs in the community, the efforts they are engaged in to address these needs and their perspective on funding priorities for the future. This consultation process was undertaken from January to April 2010.

A public hearing on the draft Consolidated Plan was held by the Department of Planning, Community and Economic Development on May 17, 2010, at which time, comments and suggestions from the public were documented and considered. The draft plan was made publicly available for public comment on May 20,2010. Copies of the plan were publicly available at the Department, Public Library, City Clerk's Office and Housing Authority Administrative Office. The Plan and comments were submitted to HUD on June 21, 2010, after the completion of the 30-day public comment period.

#### **PART II- STRATEGIC PLAN**

The City of New Brunswick has undertaken an assessment of the jurisdiction's housing needs for households residing in, and those expected to reside in, the jurisdiction over the five year period July 1, 2010 - June 30, 2015.

#### AFFORDABLE HOUSING PRIORITY ANALYSIS AND STRATEGY DEVELOPMENT

The following are the City's priorities for addressing needs and the expenditure of available funds:

<u>Priority #1- Housing Rehabilitation of Owner Occupied Units-</u> New Brunswick's housing units are dominated by rental units (75%). Economic pressures from a strong local rental market fueled by demand from Rutgers University encourage the conversion of owner-occupied housing to rental housing. In order to encourage the retention of owner-occupied housing in established neighborhoods and thereby encourage greater neighborhood stability, the rehabilitation of owner-occupied housing has been given a high priority. Eighty percent (80%) of owner-occupied housing is 50+ years old and requires a high degree of maintenance. Senior citizens, most of whom have fixed incomes, occupy 34% of the owner occupied units.

In order to address this priority, the City will continue its rehabilitation programs, i.e., CDBG Emergency Rehabilitation Program and the Homeowner Improvement Program.

Priority #2- Affordable Housing Development- The second priority of the City of New Brunswick is the development of housing units affordable to low and moderate income households. Census data indicates that 40% of New Brunswick rental households pay rents of 30% or more of their income. The City seeks to develop affordable rental units to address this need. As the City has a low rate of home ownership and a high turnover rate of rental apartments, the City seeks to develop affordable ownership units to provide more homeownership opportunities to help stabilize neighborhoods by creating housing that will lead to longer tenures in the neighborhoods. Ownership opportunities for low and moderate income persons also encourage resident investment in neighborhoods and are a means for such households to achieve an equity stake in their community which can increase over time.

The Housing Authority and the City have an approved plan for the replacement of 60 units of senior public housing with new units and vouchers.

HOME funds are expected to be used to assist in the development of additional new affordable housing.

<u>Priority #3- First Time Homeowners Assistance</u>- The City seeks to create opportunities for more persons to become owner-occupants of existing housing in New Brunswick. Although interest rates are currently low, down payment and closing cost requirements are an impediment for many first time homebuyers. Due to the age of the housing stock, many first time buyers not

only need funds in addition to down payment and closing costs, but also funds for rehabilitation needs in order to make the dwelling suitable to their needs. Further, due to Rutgers University off campus housing demand for rentals, the price of housing is higher than in most urban areas. In order to increase homeownership in the City from the current 25%, buyer assistance is needed as an incentive and as assistance to overcome barriers. The City is currently participating in the NJHMFA Live Where You Work Program to provide such assistance and will consider similar assistance opportunities as they may become available.

Priority #4-Rental Assistance- Rental assistance provides on-going payments to low and moderate income households to allow them to afford rental housing in the private marketplace. Census data show that 55% of rental households with income of less than \$50,000 (1999) pay 30% or more of income for rent. The impact of this high figure is tempered by the fact that many households falling into this category are student households which often have other means of support for rent payments besides reported income. However, a high percentage of rental households still face a rent burden of 30% or more of their income.

New Brunswick has used rental assistance programs such as Housing Opportunity vouchers to address the problem. The New Brunswick Housing Authority operates a voucher program with approximately 650 vouchers. Additionally, Housing Opportunity voucher programs operated by Middlesex County and NJDCA also provide voucher opportunities to New Brunswick residents.

<u>Priority #5- Senior Housing Development-</u> New Brunswick has seven affordable senior housing complexes with 655 units, including a 53 unit project currently under construction. All of the senior housing facilities are fully rented and maintain waiting lists of interested senior residents, except for the Hoffman Pavilion, which is in the process of being replaced with new units. This demonstrates the on-going demand for affordable senior housing in New Brunswick. Census 2000 data show that 52% of householders 65 years and older pay 30% or more of their income for rent.

<u>Priority #6 – Special Economic Development</u> – The City seeks to create opportunities for small businesses owned by and/or serving LMI populations to expand and to create training opportunities for existing and proposed LMI entrepreneurs so as to create economic development opportunities in LMI neighborhoods. Small or micro business entrepreneurship offers a path out of poverty for LMI individuals. The City seeks to work with non-profit organizations to improve access to capital for these businesses and to provide training to entrepreneurs to improve their management skills and their understanding of how to better access capital to start or expand a business.

<u>Priority #7 – Improve Neighborhood Living Environment</u> – The City seeks to improve the quality of life for residents in LMI neighborhoods through the development and improvement of public facilities and services that make neighborhoods more livable and which help sustain the quality of neighborhoods by making them more stable and environmentally sustainable. The City seeks to improve the quality of life by making neighborhoods safer, ensuring housing is up to code standard and improving facilities such as parks, sidewalks and bicycle paths.

#### **HOMELESS NEEDS:**

The homeless population is not homogeneous and is comprised of a number of subgroups that have different housing needs. In addition to those who are defined as homeless, there is also a population in imminent risk of losing their permanent housing.

Middlesex County annually conducts a point-in-time census (PITC) of the homeless population in the county. The most recent PITC data available is the 2009 census. The definition of "homeless" as defined in the McKinney-Vento Act was used to determine homeless status. This census found a homeless population in the Middlesex County of 796 persons, including persons in families.

The County survey asks respondents for the location of their last permanent address. Thirty (30%) percent of the respondents, i.e., 239 respondents, identified New Brunswick as their last permanent address. The County survey does not break out address for any of the other census demographics. In order to estimate the New Brunswick population for the other demographics it is assumed that the other demographic characteristics are dispersed evenly across the entire county population. Therefore, New Brunswick would have a 30% share of each demographic characteristic.

<u>2005</u>	2007	2008	2009
445	1147	792	796

The County PITC data from year-to-year often show a substantial change in census count. However, the year-to-year data for 2008 and 2009 were stable.

Racial/Ethnic Background	
White	41.1%
Black	36.5
Other	15.4
Am. Indian	2.7
Asian	1.8
Nat. Hawaiian	0.2
Hispanic Ethnicity	30.0

The racial/ethnic background of the populations showed that the largest racial group was whites, followed by blacks. Thirty (30%) percent of those surveyed in the PITC reported their ethnicity as Hispanic.

The PITC disaggregates the homeless population into subpopulations related to the conditions or circumstances that the individual may have that contribute to their homeless condition, such as mental health problems or a domestic violence situation. The 2009 PITC estimates the following subpopulations for individuals and families identifying their last address as New Brunswick:

Homeless Subpopulations	<u>5:</u>
Mental Health	56
Substance Abuse	36
Veterans	10
HIV/AIDS	13
Domestic Violence	13

In addition to the homeless counted in the PITC, another homeless population is those individuals and families who reside with friends or relatives on a temporary basis or at a motel due to a loss of their permanent residences. This population is referred to as the hidden homeless. By definition, it is difficult to survey the size and demographic characteristics of this population as they are not visible for counting during the PITC and the population tends to have limited interaction with the service network providing assistance to the homeless. The Middlesex County Comprehensive Homeless Assistance Committee has previously estimated that this hidden population may exceed the visible population by two or three times. Using this metric, the size of this population in New Brunswick is estimated at between 475 and 725 households.

In addition to the homeless population, there is also a population that is at imminent risk of becoming homeless. Individuals and families in this category may risk becoming homeless due to personal problems, such as domestic violence or substance abuse, or financial setbacks, such as the loss of a job, which could cause them to lose their permanent housing.

**Facilities Serving the Homeless Population:** 

<u>Facility</u>	Capacity
Oznam Inn (Men's Shelter)	40 beds
Oznam Family Shelter	16 beds (single women) 26 beds
	(families)
Women Aware	16 beds
Interfaith Seasonal Shelter	15 beds
Naomi's Way Transitional Housing	11 1 BR, 5 2BR
Bates House Transitional Housing	20 beds

**Facilities and Services Addressing Imminent Homelessness** 

<u>Organization</u>	Facility/Service		
House of Manna	Feeding program		
Emmanuel CDC	Financial literacy program		
MC Foods	Food bank		
Elijah's Promise	Soup kitchen		
Promise Jobs Culinary	Job training for low income persons		
School			
Clothesline	Clothing distribution		
Salvation Army	Meals, clothing, rental assistance		
CJCDC HARP	Foreclosure assistance program		
CJCDC Credit Program	Financial literacy training		

The City consulted with operators of homeless shelter facilities, such as Women Aware and Catholic Charities, and with homeless service program providers, such as the Salvation Army and Elijah's Promise, regarding the needs of the homeless in New Brunswick.

Women Aware, Inc. is located in New Brunswick and serves Middlesex County. The organization helps families find refuge from domestic violence each year. Their shelter served 158 women and children in 2009, with one-third of these persons being New Brunswick residents. The demographic profile of the overall client base is: African American- 38%; Caucasian- 29%; Latino-27%; Asian-4%; and Other- 2%. Women Aware cites a USDOJ National Institute of Justice report that found that the rate of violence against women increases as male unemployment increases, which thereby creates greater demand for shelter services and for affordable housing. Therefore, the current economic recession could lead to a increase in demand for their shelter services. Women Aware also cited the lack of affordable housing as being the biggest barrier for their clientele transitioning into a permanent living situation.

Catholic Charities operates three shelter/transitional housing facilities that serve New Brunswick. The Ozanam Inn on Abeel St. in New Brunswick provides shelter to homeless men in New Brunswick. The Ozanam Family Shelter in Edison serves women and children. Naomi's Way on Roosevelt Avenue in New Brunswick provides transitional housing to homeless women. The City provided assistance to Catholic Charities for the development of both the men's shelter and transitional housing by providing financial assistance through its RCA and HOME programs.

Ozaman Inn has for a capacity of 40 single men. Ozaman Family Shelter has facilities for 16 single women and 26 family units. Both shelters are at capacity year-round. Statistics provided by Catholic Charities indicated that 280 individuals identifying their most recent address as New Brunswick were served at the Oznam facilities in 2009.

Catholic Charities offers the following services to the residents of the Ozaman shelters:

- 1.) Emergency shelter 365 days per year.
- 2.) Food and clothing.
- 3.) Support services: Case management, budget training, life skills training, physical and mental health services referrals, substance abuse screening, referrals to other social service agencies, limited transportation.

During the most recently completed project year for which statistics are available, Naomi's Way served a total of 38 women and 72 children. Services at Naomi's Way include:

- 1.) Transitional housing in 11 one-bedroom and 5 two-bedroom apartments.
- 2.) Residents receive case management, budget training, life skills training and referrals to child care and mental health services, as needed.

Catholic Charities cited the greatest need of the New Brunswick homeless population as affordable housing. They state that despite the fact that many of the residents of the Oznam Shelters are employed, they do not earn enough to afford rental housing in New Brunswick. A December 2009 report released by the Center for Housing Policy found that New Jersey was

one of the top five states in terms of housing cost burden for LMI working families, with 28% of such families having a severe housing cost burden in excess of 50% of household income being devoted to housing costs. The second greatest need is training for higher paying jobs. Many of the shelter residents have only basic skills, which does not enable them to obtain the higher paying jobs they need to survive.

Catholic Charities also cited a NJLS Poverty Research Institute study found that 20% of households were suffering from income inadequacy that caused the families to not be self-sufficient. The high cost of child care was also cited as a problem for working families.

The Salvation Army provides rental, utility, food, clothing, and prescription assistance, as well as, counseling, an afterschool program and summer day camp. They state that they see the greatest needs, in terms of the homelessness issue, as being affordable housing, employment and medical care.

Services provided to New Brunswick clients by the Salvation Army during 2009 included: Food (60,000 meals), Clothing (8,000 pieces), Furniture (9 families), Prescriptions (51), Utilities (108 households), Thanksgiving Assistance (2,033 meals), Christmas Assistance (clothing/toys-5,000), and Rental/Deposit Assistance (157 cases).

Elijah's Promise has operated a soup kitchen in New Brunswick since 1989. They have also established affiliate organizations such as the Promise Jobs Culinary School to link job training to the other services they provide for the homeless and LMI populations in New Brunswick.

Elijah's Promise soup kitchen serves 110,000 meals annually from a menu that conforms with the USDA nutritional guidelines, including the provision of fresh fruits and vegetables. In 2008, Elijah's developed the House of Manna program to provide family meals to families in need of food. The program, which is located at 1<sup>st</sup> Reformed Church, serves 50-75 persons regularly. A "to go" program is also provided at the soup kitchen for people who are working or in educational programs and unable to get to the soup kitchen during scheduled meal times. Elijah's also provides clients with referrals to other services to address other needs they may have besides access to food, e.g., health screenings, HIV prevention, etc.

Elijah's Promise also operates the Promise Jobs Culinary School, which trains low income individuals for jobs in the food service industry. Over 450 students have participated in the program and obtained employment.

Elijah's Promise has cited unemployment and under-employment as obstacles faced by their clientele.

The City has expanded facilities and services to the homeless population through subsidies for the development of a men's homeless shelter and transitional housing, as well as funding programs such as financial literacy training. Additionally, the City has subsidized the cost of developing and rehabilitating affordable housing to reduce the housing cost burden for families

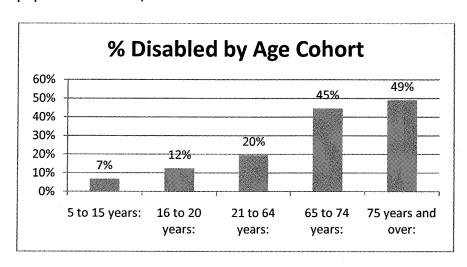
and prevent homelessness. The City anticipates working with non-profit agencies, developers and for-profit developers to develop new facilities and services to address the needs of the homeless population, such as the development of additional affordable housing, including transitional and low-cost housing such as SRO units.

The City has also provided funding or administers several programs to improve housing affordability and access to affordable housing so as to prevent homelessness. These programs include housing code enforcement, relocation assistance, CDBG Program emergency rehabilitation (Single and Multi Family), and HOME Program rehabilitation. The City also provides the Puerto Rican Action Board's Housing Coalition Unit with a yearly grant of \$15,000 for the provision of fair housing and general housing counseling services. The Housing Coalition also provides outreach to the homeless and serves as a valuable resource in terms of determining homeless needs.

The City has also funded economic development programs to provide loan capital to LMI individuals through programs such as the ACCION micro-enterprise and small business loan programs. The City has provided a \$50,000 grant to this program through its urban enterprise zone program to fund staff costs for the local office. The City has also funded a financial literacy training program through Emanuel CDC. The City is also looking for additional opportunities to support job training, financial literacy and entrepreneurial investment for LMI individuals and families.

#### NEEDS OF SPECIAL POPULATIONS-

The 2000 Census sample count collected data regarding persons with disabilities, including sensory, physical, mental and self-care disabilities. The census reported 18% of the City's population age 5 years and older to have a disability. The occurrence of a disability for males and females was substantially the same, with 18% of males and 19% of females reporting disabilities. As would be expected, the occurrence of a disability increased with in older population cohorts, as shown in the below table.



The total disabled population of 8,333 had instances of 13, 983 disabilities.

Sixty-six percent (66%) of the disabled 16-64 year old population was reported as employed, compared to 79% of the non-disabled 16-64 year old population.

Needs

#### Facilities/Services

#### Frail elderly

- Providence Square II 20% of the units (11 units) will be designed for frail elderly tenants. The project is currently under construction and should be operational later in 2010.
- Hoffman Pavilion This project is currently in the approval process. If the project is approved later this year, it will also be constructed with 20% or 14 units of frail elderly housing.
- Adult daycare services for up to 140 clients is under construction on Charles Street

#### Disabled

- The Middlesex County Office for the Disabled provides advocacy, information and referral and ADA compliance technical assistance services to and on behalf of disabled residents in Middlesex County. In addition to these services, the Office provides barrierfree assistance grants, Project Lifesaver radio transmitter bracelets and personal assistance services to adults to enable them to work, attend school and live independently.
- Joseph Kohn Rehab Center, operated by the NJ Commission for the Blind and Visually Impaired and located on Livingston Avenue, provides residential accommodations and supportive services to assist blind and visually impaired person in learning independent living skills. The Center can accommodate up to 24 residents and provides on-site meals. Supportive services are provided to assist residents with activities of daily living, such as kitchen skills., independent living skills, communication skills, Braille, mobility skills and career/vocational counseling.
- New Jersey Protection and Advocacy, Inc is a Statewide non-profit organization
  designated by the State of New Jersey to provide a protection and advocacy system for
  individuals with disabilities. NJP&A provides advocacy on behalf of the disabled
  community advises and assists persons with disabilities about obtaining and protecting
  their rights as individuals with disabilities, provides education and training and promotes
  public awareness about persons with disabilities.

#### **HIV/AIDS**

 Hyacinth Foundation's New Brunswick regional office provides support services to persons with HIV/AIDS, including health/risk reduction educations, counseling/support groups, testing and client legal advocacy.  New Brunswick Counseling Center provides HIV prevention support services. Substance abuse is often a gateway to HIV infection. The substance abuse prevention services and risk reduction education help prevent HIV infections. Additionally, NBCC provides pre and post-test counseling, an on-site support group and referrals.

#### **Domestic Violence**

 Women Aware operates a 16-bed shelter in New Brunswick for victims of domestic violence. Additionally, they provide support services and a domestic violence hotline. In 2009, the shelter served 158 women and children. Additionally, they served 1,339 women and children in through support programs and responded to more than 4,000 hotline callers. Approximately one-third of the clients served resided in New Brunswick.

#### **Drug/Alcohol Dependencies**

- New Brunswick Counseling Center provides comprehensive programs for persons with drug and alcohol dependencies, including methadone maintenance, opiate detoxification, intoxicated driver program, support groups, specialized women's services, support groups for anger management and HIV and psychological evaluations.
- Damon House provides drug and alcohol substance abuse treatment services on both an outpatient and long-term residential basis (halfway house). Services are provided to men, women and criminal justice clients.
- The New Hope Foundation's Open Door program provides outpatient services to substance abuse clients.
- UMDNJ's Specialized Addiction Services offers outpatient treatment services to individuals, groups and families. Special needs such as co-occurring disorders, HIV/AIDS, developmental and physical disability, are treated with case management support where needed. Additionally, there is a women's program designed to address their their needs in the recovery process.

#### **HOUSING NEEDS-**

The City of New Brunswick has undertaken an assessment of the jurisdiction's housing needs for households residing in, and those expected to reside in, the jurisdiction over the next five years.

Extremely Low Income Households- This category includes households whose incomes are less than 30 percent of the median family income. The data show that nearly all of the households reporting a housing problem report a cost burden problem. The data is not disaggregated to determine what percentage of households with cost burden problems also report other housing problems. The instance of reported problems in this income cohort is in the 85-90% range for non-eldery renter households. Additionally, nearly all owner eldery and family households report a housing problem. The non-family very low income owner households reporting a housing problem is substantially lower than other groups in the very low income

owner category. The very low income elderly renter population reports a substantially lower rate of housing problems (65.9%) than the very low income group as a whole.

The statistics in the 2000 CHAS Databook for New Jersey, do not provide a breakout as to whether these "housing problems" are caused by physically inadequate conditions or overcrowding. Being that 2000 Census data shows only a small number of units to be physically inadequate, i.e., lacking complete plumbing facilities (137 units, or 1%), or complete kitchen facilities (185 units, or 1.4%), the data likely indicate that the "other" problem is overcrowding. This may be due to a supply of 4 or 5 bedroom apartments which is smaller than the demand for such units and an inability to pay rent for these larger, more expensive units.

Low Income Households- Households in this category include those whose income falls between 31 and 50 percent of the median income for this area. The instance of housing problems reported in the CHAS data is less than in the <30% MFI cohort, with the reported percentage of housing problems being in the 40-75% range. The exception to this pattern is the large related rental household subgroup, which is reported to have 86% of households with a housing problem. More than half of the reported housing problems in this subgroup are noncost related, i.e., related to overcrowding whereas most other subgroups are reported as having nearly all problems related to cost burden. The higher incidence of overcrowding among large rental households is likely to relate to the demand for large rental unit exceeding the supply available.

Moderate Income Households- Those households with incomes between 51 and 80 percent of the median income are considered to be of moderate income. Moderate income, large related households show a high incidence (83%) of housing problems compared to the total population, with an 83% occurrence reported for rental households and 93% reported for owner households. Nearly all of the housing problems for the rental subgroup are non-cost burden related as only 1% of the rental subgroup is reported to have a cost burden problem. This indicates that the reported housing problems are overcrowding problems, which is likely related to a lack of suppy of large rental units. The large related owner household subgroup is reported to have over half of the housing problems related to cost burden though.

Elderly moderate income renters are reported to have only 8.2% of this subgroup reporting a housing problem.

Data also shows that the occurrence of housing problems at this income level, by race, is as follows:

Household	Renter	Owner
White	81.7%	90.5%
Black	81.4%	96.5%
Hispanic	90.4%	58.3%

<u>Priority Housing Needs</u>- An examination of the 2010 Housing Needs Summary Table provides information as to the housing needs of renters vs. homeowners, broken down by cost burden and incidence of housing problems. Units are further categorized by small related family, large related family, elderly and "all other household" units.

The number of rental units occupied by households that fall below the low/moderate income limit, by category are as follows:

Category	# of Units
Elderly	904 units
Large Related Families	1277
Small Related Families	1874
All Other Households	2720

The number of owner-occupied units occupied by households that fall below the low/moderate income limit, by category are as follows:

Category	# of Units
Elderly	481
Large Related Families	176
Small Related Families	386
All Other Households	250

Low/moderate income households classified as having "any housing problems", the following number of units was reported:

	Renter	Owner
Elderly	531	286
Large Related Families	1384	311
Small Related Families	1138	162
All Other Households	2575	180

The priorities assigned to these categories in terms of addressing these problems are as follows: High Priority- The highest priority will be given to correcting physical defects in owner-occupied units, , to addressing cost burden problems of in all housing categories and overcrowding in non-elderly rental units.

Medium Priority- This priority level is assigned to correcting the physical defects in small and large family and all other household renters, as well as easing the cost burden of owners and the elderly.

Low Priority- A low priority level was assigned to only the overcrowding of owner and elderly units, where the problem is less acute.

Market Analysis- New Brunswick is characterized by a high percentage of the housing supply being rental housing units. According to the 2000 Census, 73.7 percent of the total occupied units were rental dwellings. This large percentage of rental units is partially explained by the housing demands of the local community, which includes a large percentage of the population consisting of Rutgers students living off-campus and new immigrant households. These populations seek rental housing as opposed to ownership housing due to both their housing tenure preference, their limited ability to obtain financing for a home purchase and the high cost of real estate in the local market. The strong demand for rental housing has increased rents despite the presence of local rent control restrictions. The conversion of existing detached owner-occupied housing to rental housing continues in the market as such properties are more valuable to investor-owners than owner-occupiers. The number of both rental and ownership housing in the market has increased as local development policies have encouraged developers to increase the supply of housing in the city. This trend has depleted the availability of affordable single-family homes.

New Brunswick Building Permit Data									
Year	Total Units	Single Family Units	Single Family Value	Two Family Units	Two Family Value	3 or 4 Family Units	3 or 4 Family Value	5 or More Family Units	5 or More Family Value
2004	222	30	\$1,476,707	6	\$372,568	9	\$619,560	177	\$30,832,431
2005	226	29	\$1,435,617	8	\$496,756	9	\$619,560	180	\$30,304,356
2006	226	19	\$938,894	10	\$620,945	12	\$826,080	185	\$24,767,949
2007	289	40	\$3,191,189	8	\$496,756	72	\$4,929,038	169	\$21,433,503
2008	184	37	\$2,078,694	0	\$0	23	\$1,569,177	124	\$15,726,357
2009	Data N	ot Yet Ava	ilable						
TOTAL	1147	155	9121101	32	1987025	125	8563415	835	\$123,064,596

In terms of the current cost of housing in the City of New Brunswick, the most recent published fair market rents established by the U.S. Dept. of Housing and Urban Development for the Middlesex-Somerset-Hunterdon region, which includes New Brunswick, (as of 03/2009), are as follows:

Studio	1 BR	2 BR	3 BR	4 BR
\$1106	\$1147	\$1,349	\$1,693	\$1,997

These regional FMR rents are the highest of the 11 regions in New Jersey.

The Rutgers Off-Campus Housing Service maintains an on-going list of several hundred available apartments in New Brunswick and vicinity. They report that the current average rents as follows:

\$790	\$935	\$1,405	\$1,560	\$2,141
Studio	1 BR	2 BR	3 BR	4 BR

The Rutgers data indicates that rents in New Brunswick are less than other parts of the housing region.

<u>Specific Housing Objectives-</u> The housing objectives for New Brunswick are to create neighborhoods in which households of various income groups can find housing opportunities within the community and to allow persons living in the housing to have access to transportation, jobs and other community assets. Such neighborhoods are intended to reduce the isolation of the poorest households from the rest of the community and to create stable, viable communities, which provide reasonable access services and amenities.

For very low income households, the New Brunswick Housing Authority and City have replaced high-rise public housing demolished through the HOPE VI program. The Authority and City plan to replace deteriorated senior public housing units with new mixed-income senior housing at multiple locations in the City. The Authority will also seek to use project-based housing vouchers in conjunction with other financing resources coordinated through the City in public/private partnerships to develop additional housing and housing opportunities for very low income households.

An estimated 208 very low income households will be assisted in achieving this objective with federal funding for activities including construction of rental and owner units, HOME and CDBG-funded rehabilitation, the replacement of senior public housing units, and the use of housing vouchers. Non-federal funding is estimated to be able to assist an additional 70 households. Non-federal assistance may include funding such as tax abatements, low-income housing tax credits and local and State grants and loans.

For low-income households, the plan seeks to meet the same objectives as cited above. An estimated 218 low-income households will be assisted in achieving this objective with the use of federal funds. An additional 100 households will be assisted with non-federal funding. Federal funds will be used to fund activities similar to those described above.

The plan seeks to achieve the same objectives for moderate income households so that they have housing opportunities in neighborhoods, which have both wealthier and poorer residents. Much of the assistance for this group comes from non-federal resources that include downpayment assistance and tax abatements. Non-federal funding will assist an estimated 150 households through abatements.

Housing Objectives				
	<u>Very Low</u>	<u>Low</u>	<u>Moderate</u>	<u>Total</u>
HOME Rental Construction	2	3	0	5
HOME Owner Construction	0	5	6	11
Senior Public Housing Replacement	30	20	0	50
HOME Rehab	20	30	30	80
CDBG Rehab	6	10	10	26
Vouchers	150	150	0	300
Total	208	218	46	472
Non-Federal Assistance	50	75	75	200

The developed nature of the New Brunswick housing market influence the local housing strategy towards an emphasis on the rehabilitation of existing units in existing neighborhoods. The public housing demolition project provides an opportunity to undertake a combination of new construction and rehabilitation in an urban infill strategy which seeks to deconcentrate the level of poverty in the neighborhood through the introduction of mixed-income housing into the area. New construction opportunities will be sought as funding and land availability opportunities arise in appropriate locations.

#### **PUBLIC HOUSING NEEDS AND STRATEGY**

#### **Needs of Public Housing**

The Housing Authority of the City of New Brunswick operates three asset management projects (AMPs) of public housing units. The complexes include AMP 1-Robeson Village / Schwartz Homes (260 units); AMP 2- Hoffman Pavilion (60 units) and AMP 3- Hope Manor/Riverside (72 public housing annual contribution contract (ACC) units). The Authority completed the demolition of 246 public housing units and the development of over 190 new affordable housing units in the lower George Street area, including the 72 ACC units, 120 LIHTC affordable units plus the addition of over 100 new housing vouchers into the City.

The Housing Authority's complexes include the following:

Robeson Village- A 60-unit garden apartment complex located on the westside of New Brunswick. The site includes one, two, and three bedroom units. The site was built in 1947. Thirteen (13) of the 69 units are handicapped accessible. The site is in need of a number of capital improvements including, but not limited to: exterior and interior building repairs, fencing repairs/replacement, plumbing and electrical upgrades, heating/mechanical upgrades and repairs, roofing repairs/replacement and various site work repairs and upgrades.

Schwartz Homes- This complex is located adjacent to Robeson Village and consists of 200 units in two-story brick garden apartment units. The site includes one, two, three and four bedroom units. The site was built in 1950. The site is in need of a number of capital improvements including, but not limited to: exterior and interior building repairs, fencing repairs/replacement, plumbing and electrical upgrades, heating/mechanical upgrades and repairs, roofing repairs/replacement and various site work repairs and upgrades

Additionally, three housing projects were developed through the HOPE VI program and contain privately owned and managed units monitored by the Authority with rents determined using criteria substantially similar to the rents for public housing units:

Hope Manor- The project consists of 68 units and 9,000 square feet of commercial office space. Thirty-four (34) of the units are public housing ACC units. The project was developed as part of the NBHA's HOPE VI Program. The site was built in 2002 with Low Income Housing Tax Credit (LIHTC) and other private and public financing. This site also includes 34 low income housing tax credit affordable housing units, in addition to the 34 ACC units. None of these units have capital needs at this time.

Riverside Complex- The project consists of 76 units in two-story garden apartment buildings, of which 38 units are public housing ACC units. The property was built in 2004 as part of the same HOPE VI revitalization program that included the development of the Authority's Hope Manor complex. The balance of 38 units at the site is affordable low income housing tax credit units.

Lord Stirling – The project consists of 48 senior rental units developed through the HOPE VI program with HUD 202, LIHTC, HOME and other financing. The units are contained in a mid-rise building. The project was completed in 2007.

The Authority also operates one (1) high rise senior/disabled building called Hoffman Pavilion. It is a ten-story brick high-rise building with 60 units consisting of 12 studio and 48 one bedroom units. The building was built in 1961. The site is in need of a number of capital improvements including, but not limited to: exterior and interior building repairs, elevator repairs/replacement, plumbing and electrical upgrades, heating/mechanical upgrades and repairs, roofing repairs/replacement and various site work repairs and upgrades. The Authority has obtained HUD approval to demolish the units and replace them on multiple sites in New Brunswick, including a site on Harvey Street and at the current Hoffman Pavilion site.

In addition to the public housing programs, the Authority administers 810 Housing Choice Vouchers. In FY 2009, the Authority received \$6,548,187 in Section 8 HAP funds. Vouchers are based on rents above 100% of the Fair Market Rents (FMR) for the area, but not to exceed 110% of the FMR. Based on 100% of the 2009 FMR for Middlesex County PMSA, the monthly unit FMRS would be as follows:

\$1.106	\$1,147	\$1.349	\$1.693	\$1.997
0 BR	1 BR	2 BR	3 BR	4 BR

The Housing Authority maintains public housing and Housing Choice rental housing assistance voucher waiting lists. The public housing list current has 300 families and the voucher list currently has 400 families. The Authority is a "Standard Performer" as indicated by the FY 2007 Public Housing Assessment System (PHAS) Score Report administered by the HUD Real Estate Assessment Center (REAC) with a score of 75 out of a possible 100.

#### **Public Housing Strategy**

The mission of the New Brunswick Housing Authority is to assist eligible families by providing decent, affordable housing as they move to achieve self-sufficiency. The New Brunswick Housing Authority is committed to operate in an ethical, efficient and professional manner. The New Brunswick Housing Authority will establish and maintain relationships with its clients and appropriate community agencies in order to accomplish this mission.

The Housing Authority has established the following Goals and Objectives to accomplish its mission:

#### Objective 1: Find alternate use for Hoffman Pavilion in 2010.

- 1.1: Identify a relocation resource.
- 1.2 Investigate the funding sources and financial feasibility.
- 1.3 Investigate demolition and/or disposition.

#### Objective 2: Enter the private management business in 2010.

- 2.1: Investigate feasibility.
- 2.2: Contact potential clients.

#### **Objective 3: Enter the private housing development business.**

#### Objective 4: Maximize revenue by effective unit turnaround.

4.1: Establish an average AMP unit turnaround standard of 30 days.

#### Objective 5: Investigate cash incentives for superior performance.

#### **GOAL II: REDUCE EXPENSES**

Objective 1: Initiate zero-based budgeting.

Objective 2: Investigate incorporating "green practices" to reduce energy expenditures

Objective 3: Bid specifications will include factors for reviewing the cost of operation and energy efficiency of goods and services.

#### **GOAL III: IMPLEMENT ASSET MANAGEMENT**

- Objective 1: Review the work flow of Authority operations to identify efficiencies that can be implemented
- Objective 2: Develop a management approach to deal with the aging of the housing units at AMP-1.

The Authority is also involved with the administration and coordination of a number of community and resident services. These include, but are not limited to, the following programs:

- Soft Cost Assistance Program: provides limited financial assistance to public housing residents for soft costs related to home purchases in the City of New Brunswick
- Case Management Program
- Family Self-Sufficiency Program
- Team Program: Referral program for tenants in regards to drug and alcohol rehabilitation programs
- Section 8 Homeownership Program
- Youth Jobs Program and development programs for carpentry training and computer/technology training

The Housing Authority will continue to look for ways to develop mixed-income affordable housing. The Housing Authority has partnered with a private developer and is currently building 53 affordable housing units (Providence Square II) and will be building another 72 affordable units within the next 16 months.

The results of the successful implementation of this plan will be the replacement of an existing 60 substandard senior citizen affordable housing units and the development of 65 additional units of senior citizen affordable housing, which will provide affordable housing opportunities at a mix of income levels to senior households including public housing households. These units will also be accessible to stores and services that will encourage greater resident participation in the community.

#### LEAD BASED PAINT

Elevated levels of lead in the blood can disrupt the normal growth and development of a child's brain and central nervous system. Children six years of age and younger are at the most risk if blood lead levels are elevated as it is during the first six years when the brain and connections to the central nervous system are developing the fastest. Children of this age also exhibit behavior, such as exploratory crawling, that puts them into contact with lead-based paint surfaces. Children who are identified as lead poisoned begin a treatment plan of medications, low fat diet and other appropriate care based on individual case needs. In most instances the symptoms reverse themselves. If they were to be left untreated, their IQ could drop, ADD could develop and hearing loss could result, among other things.

Lead-base paint inspections are conducted by the County's Health Department, which performs a visual inspection and conducts an XRF test on the unit. The property owner is notified of the violations, which must then be abated by a professional contractor approved by the State of New Jersey. The owner can be taken to court if the unit is not properly abated.

It is estimated that there are 6,826 housing units in New Brunswick containing lead-based paint, based on the age of the structures.

The Middlesex County Childhood Lead Poisoning Prevention Program (MCCLPP) conducts screenings of children for elevated lead blood levels. Below are data on the number of screenings conducted and findings on elevated blood levels.

#### **Lead Blood Level Screenings 2005-2009**

<u>Year</u>	# Screened	<u>10-14 ug</u>	<u>15-19 ug</u>	20-44 ug	>45 ug	<u>Total</u>
2005	1360	31	10	18		59
2006	1331	28	14	16		58
2007	1453	26	16	16	2	60
2008	1329	26	12	13		51
2009	1577	23	11	15	1	50

Over the five y ear period, 7,050 children were screened and 278 or 3.9% were found to have elevated lead blood levels. The CDC management guidelines for elevated blood levels are as follows:

	nagement guidelines for children with blood levels
10-14	Education, repeat screening
15-19	Repeat screening, case management to abate sources
20-44	Medical evaluation, case management
45-69	Medical evaluation, chelation, case management
>69	Hospitalization, immediate chelation, case management

MCCLPP identified the properties on the following streets as being in need of lead-based paint abatement.

### Outstanding Abatements as of 12.31.09

Joyce Kilmer Ave	2	Louis St	1
Hale St	2	Hamilton St	1
Delavan St	2	Laurel Pl	1
Townsend St	1	Bayard	1
Baldwin St	1	<i>*</i> .	

MCCLPP identified houses on the following streets as locations where children residing there have tested for elevated blood lead levels.

### <u>Lead Hazard Housing Stock For Children With Blood Lead Levels > 20ug/Dl.</u>

TOWNSEND ST.	3	THROOP AVE.	1
HALE ST.	3	JENNINGS CT.	1
REDMOND ST.	2	HASSART ST.	1
PROSPECT ST.	2	8 <sup>TH</sup> ST.	1
WELTON ST.	2	HANDY ST.	1
SUYDAM ST.	2	JOYCE KILMER AVE.	1
LOUIS ST.	2	LIVINGSTON AVE.	1
HAMILTON ST.	2	COMSTOCK ST.	1
COMMERCIAL AVE.	2	REMSEN AVE.	1
PLUM ST.	1		
DELAVAN ST.	1		

### Lead Hazard Housing Stock For Children With Blood Lead Levels 10 - 14ug

Seaman St	7	Central Ave	1
Suydam St	6	Hamilton St	1
Remsen Ave	4	Phelps Ave	1
Townsend St	3	Bethany St	1
Delavan St	3	Jennings Ct	1
Someset St	3	Lee Ave	1
Joyce Kilmer Ave.	2	Ward St	1
Plum St.	2	Welton St	1
Comstock St	2	George St	1
French St	2	Bayard St	1
Louis St.	2	Commercial Ave	1
Redmond St	2	Handy St	1
Sandford St	2	•	
Hale St	2		
Harvey St.	1		

#### **BARRIERS TO AFFORDABLE HOUSING**

The City has examined local public policy to determine whether the cost of housing or the incentives to develop, maintain, or improve affordable housing are affected by local policy. The methods, which have been undertaken by the City to address, the issue of developing affordable housing will remain in effect throughout the Consolidated Plan period. Public policies were not found to be a barrier to the development of affordable housing as the City actively encourages the development of affordable housing and has structured its zoning and permitting process to efficiently review development applications. Barriers to development include the cost of land acquisition and strong demand for a limited supply of rental housing. The City has recognized these issues and had adopted policies through its master plan and through designations, such as a Transit Village, to encourage higher density housing in appropriate locations to reduce land costs as a percentage of unit development cost and it increase the supply of both owner-occupied and rental housing.

#### **FAIR HOUSING**

#### "ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICES"

The following section was prepared by the Puerto Rican Action Board-Housing Coalition Unit, at the request of the City of New Brunswick, for inclusion in the Consolidated Plan:

## PUERTO RICAN ACTION BOARD HOUSING COALITION UNIT

**Barriers to Fair Housing Choices** 

(Prepared for the City of New Brunswick re Consolidated Plan)

The Puerto Rican Action Board (PRAB) is a nonprofit corporation established in 1971 with the purpose of developing action systems to address community needs. PRAB coordinates available community resources and administers programs that improve the quality of life of the low income communities in the Central New Jersey area. PRAB serves all people regardless of age, race, creed, color, national origin, ancestry, familial status, sex, sexual orientation or functional impairment.

PRAB successfully merged with the Housing Coalition of Central Jersey in July 2007. As a result of the merger, PRAB welcomed the Housing Coalition's existing highly trained, counseling staff to the PRAB family, which has enabled no disruption of service to previous Housing Coalition clients. The Unit provides: homebuyer education, pre-purchase counseling, housing rights (fair housing and tenant / landlord) counseling, permanent housing and stabilization counseling (housing location assistance, home sharing) and a full range of homeowner assistance services (first-time homebuyer and mortgage foreclosure default counseling). Staff conducts community education to various groups and agencies throughout the service region. All staff of the Housing Coalition is trained to recognize discriminatory housing practices, fair housing is integrated into all of the agency's counseling and outreach efforts.

A Legal Services of New Jersey Poverty Research Institute reports that among the primary barriers to fair housing that the state has expressly identified are: (a) the critical shortage of decent affordable housing for low-income people; (b) the lack of local support for the creation of affordable house; (c) the lack of housing choice for Section 8 voucher holders; and (d) the loss of subsidized, affordable housing due to the expiration of affordability controls. (NJ FY 2001-2005 Fair Housing Plan)

Local Analyses of Impediments to Fair Housing Choice cite discriminatory housing practices, combined with local market conditions, as the primary factors that limit housing choice in central New Jersey. These populations also represent the majority of those seeking delinquency and default counseling at the Puerto Action Board (PRAB) office.

The shortage of affordable housing in Central New Jersey is critical. Consolidated plans throughout the area cite the need for strategies to meet the affordable housing needs of low and moderate-income households, the elderly, and people with disabilities. Downpayment and closing cost remains the most significant single barrier to homeownership, especially for low and moderate income households. The American Dream Downpayment Assistance Initiative (ADDI) sets homebuyers on their way of owning their own home. The Section 8 Housing Choice Voucher Program allows eligible individuals and families to use their subsidy towards a mortgage for up to a 15-year period.

Lack of understanding about the homebuying process is a significant barrier to many minority families, especially for families for whom English is a second language. Other barriers are regulatory barriers imposed on the production of housing and continued housing discrimination. (Barriers to Minority Homeownership –HUD 2002)

Although a number of initiatives have been proposed to encourage homeownership, additional funding is needed to enable counseling agencies to hire and train more counselors and also funding to produce written materials to reach out to minorities.

According to previous reports from Info Line of Middlesex County, financial assistance and housing ranked as the top categories of need from those calling for assistance. Within the financial assistance category, aid for rent and utilities ranked number one and three for needs. The need for shelter ranked as the second most requested need. Under the housing category, Affordable Housing search ranked fourth in overall needs and was by far the highest need in this subcategory. The other categories of need in the Housing subcategory also list other areas that PRAB's Housing Coalition Unit services address: subsidized housing, eviction counseling, housing for the disabled, housing concerns, homeless-non emergency, for senior citizens, landlord/tenant dispute and homeshare.

During the 2007-2008 periods, the Housing Coalition served over 3,500 households. Through educational forums co-sponsored with community groups serving the target populations and faith-based institutions, PRAB's Housing Coalition Unit targets low and moderate-income households, persons with disabilities, elderly, minorities and families with limited English proficiency. The Coalition Unit mission is to expand housing opportunities to low-andmoderate-income households by improving the knowledge of homeowners, homebuyers and renters to be aware of discriminatory practices and their rights and increase of financial literacy to prevent foreclosure and to address the needs of households facing foreclosure. Since the low-income households often incorporate the priority populations listed above, the Coalition has a long history of effectively serving these populations. In addition to the elderly, the disabled and minorities, PRAB's Housing Coalition Unit, (through outreach) also targets femaleheaded households. The forums are offered in Spanish and English as needed. The goal of the outreach effort is to educate these groups most vulnerable to the housing shortages that exist in Middlesex County. The forum topics include the danger of predatory lending, how to identify fair housing issues, tenant rights and responsibilities and homebuying and First Time Homebuyers, to name a few.

The Housing Coalition Unit maintains and disseminates current information on the availability of affordable rental and sale units throughout the region. Our efforts addresses one of the primary impediments to fair housing choice by ensuring that members of targeted populations receive equal access to these units. PRAB's Housing Coalition staff is trained to recognize

discriminatory housing practices; fair housing is integrated into all of the agency's counseling and outreach efforts.

Some of PRAB's default clients are seniors who are victims of predatory lending. Outreach to the elderly will educate them on the dangers of predatory lending and encourage them to seek other options.

#### **ANTI-POVERTY STRATEGY**

The City of New Brunswick, taking into account factors affecting poverty over which it has control, has taken many steps over the years to attempt to reduce the number of households with incomes below the poverty line. The steps that have been taken, as well as the actions proposed to be taken during the next five years are as follows:

- Over the years, the New Brunswick Housing Authority has received funds for public housing resident job training and empowerment programs. They have also worked with several local unions in order to receive job training for residents. Additionally, NBHA operates a Section 3 program to link qualified low-income residents with job opportunities available through HUD-funded projects.
- The City has partnered with non-profit organizations, such as ACCION, Inc., to offer a small business and micro-enterprise financing opportunities to low and moderate income persons. Additionally, the City partners with non-profit organizations to provide business counseling services, such as business plan writing and business training seminars.
- The City has partnered with local non-profit organizations to provide financial literacy training to low and moderate income residents.
- The City administers an urban enterprise zone program that offers businesses tax and other incentives for hiring new employees. Many of the incentives are targeted to the hiring of unemployed and/or low and moderate income persons.
- The City will continue to aggressively pursue economic growth to create new job opportunities in New Brunswick for residents, including low and moderate income residents. Over the past 15 years, the City's growth policies have lead to a rate of employment increases that has exceeded the rate of employment increase in Middlesex County and the State of New Jersey. This job growth has consistently reduced the City's unemployment rate below the statewide rate. The combination of the increase in employment in the city and the low unemployment rate indicates that jobs the jobs being created are being filled by local residents.

#### **SECTION C - COMMUNITY DEVELOPMENT**

#### PRIORITY NON-HOUSING COMMUNITY DEVELOPMENT NEEDS -

The non-housing CD areas, which will continue to be addressed over the next five year period, are:

- Improvement/Expansion of Recreation Areas
- Improvement of public facilities to improve the livable environment in low/moderate income areas
- Capital Improvements, such as infrastructure in low/moderate income areas
- Public Safety/Crime Prevention
- Economic Development
- Public Services

#### LONG AND SHORT TERM COMMUNITY DEVELOPMENT OBJECTIVES-

The long term, general development strategy for the use of community development funds is the creation of strong, viable neighborhood communities through a combination of physical development projects and localized municipal and public services. The major objectives the City is seeking to accomplish through this strategy are the rehabilitation of housing units in need of, or suitable for, rehabilitation treatment; the improvement of neighborhood facilities and infrastructure; an increase in the rate of homeownership; maintenance of a healthy rate of turnover of affordable rental housing; and, the provision of public services that are necessary to, and in support of, the development projects taking place in each neighborhood.

To support this general strategy and objectives, the City has established the following short term priority ranking for the use of Community Development Block Grant Funds, HOME funds and other State and local monies which are available for use in carrying out the strategy:

#### 1.) Neighborhood by Neighborhood Physical Development Activities and Projects-

- Rehabilitation of housing units; conversion of non-residential structures to residential development, new construction, elimination of blighting influences within individual neighborhoods through rehabilitation, demolition, etc.
- Concentrated code enforcement of systematic housing code compliance programs
- Repair or replacement of damaged or worn out infrastructure.

#### 2.) Improvement of Neighborhood Facilities-

- Improvement of existing passive and active recreational areas.
- Creation of passive and active recreational areas.
- Completion of capital improvement projects.
- Improvement of neighborhood livability through construction of public facilities to improve the quality of life such as neighborhood traffic calming, bicycle and pedestrian improvements and streetscape improvements including those related to trash and litter.

### 3.) <u>Provision of Public Services That Are Necessary To And Support Physical Development Activities-</u>

- Provision of recreation services.
- Provision of additional safety measures in high crime areas.
- Provision of health and welfare services.
- Provision of informational and referral services.

### 3.) <u>Support of Small and Minority Owned Businesses Through Financial Assistance Training Programs</u>.

- Funding for small business and micro-esnterprises owned by LMI individuals or service LMI areas.
- Support for small business and micro-enterprise assistance organizations to provide technical assistance and training sto LMI entrepreneurs.

### PART III- CONSOLIDATED ANNUAL ACTION PLAN

### **SECTION A- ACTION PLAN ELEMENTS**

### **Action Plan Executive Summary:**

The 2010-2011 Action Plan for the City of New Brunswick provides funding to maintain existing CDBG-funded programs, including Clean Parks, Neighborhood Security, Code Enforcement, Relocation, Fair Housing Counseling and Housing Rehabilitation. Additionally, funding is proposed to fund special economic development activities to provide funding to a local sub-recipient to assist in providing financings to small and micro-enterprise businesses and to fund bicycle/pedestrian improvements in residential LMI neighborhoods.

The Action Plan proposes funding for SRO housing in the Second Ward neighborhood.

The Action Plan also establishes funding priorities, with the rehabilitation of owner-occupied houses and the development of affordable housing ranked as the two highest priorities. The 2010-2011 plan addresses these priorities by providing funding through the CDBG program for project administration of the City's existing and previously funded CDBG rehabilitation program. Additionally, the City's HOME program funds the rehabilitation of owner-occupied, one and two-family homes through funds previously allocated to this use. The rehabilitation programs are available city-wide to eligible LMI households as the need for such assistance extends throughout the city. Additionally, the Code Enforcement program funding is continued so that deficiencies in the rental housing stock in LMI neighborhoods can be identified and corrected through enforcement action.

The Action Plan also provides for the allocation of HOME funds and the reprogramming of existing HOME funds for the development of SRO affordable housing. This project addresses both the need for additional affordable housing and will provide housing to transition formerly homeless persons into stable, permanent housing. The Second Ward neighborhood is targeted as the location for this housing as the neighborhood has the need for such housing and is located near job centers and transit. Additionally, Low Income Housing Tax Credits are expected to assist in the development of new affordable rental housing in the downtown area.

Funding is provided for the improvement of neighborhood living environments though the on-going Clean Parks and Neighborhood Safety. New funding is proposed for the establishment of new bicycle and pedestrian improvements to neighborhoods safer for cyclists and pedestrians and to encourage sustainable alternative transportation.

Economic development funding is also proposed to fund programs to provide financial assistance to micro-enterprises and to provide assistance to programs that provide assistance to micro-enterprises.

Other priorities, such as first-time homebuyers assistance, rental assistance and senior housing development are addressed through funding other than the City's CDBG and HOME programs. Projects addressing these priorities include the Live Where You Work, the NBHA's Housing Choice voucher program and the development of senior rental housing at Providence Square II and Hoffman Pavilion.

### 1. SOURCES OF FUNDS

Anticipated Sources of Federal Funds	
Community Development Block Grant PY 2010-2011	\$869,223
HOME PY 2010-2011	\$576,567
Low-Income Housing Tax Credits-	\$2,750,000
McKinney-Vento Homeless Assistance Program-	\$0
Section 8 Program-	\$7,100,000
The funding amount assumes level funding from HUD for FY 11.	
Funding for FY 11 has not yet been announced.	
Public Housing Operating Subsidy and Capital Funds-	\$2,280,068
The funding amount assumes level funding from HUD for operating	
and capital. FY 11 funding has not yet been announced.	

### **STATE FUNDS-**

- The City of New Brunswick has participated in both The French St. Neighborhood Preservation Program (NPP), which provided funds for housing rehabilitation, community organizations, infrastructure repairs and other neighborhood needs, and The Lead Intervention for Children at Risk (LICAR) Program, which provided funds to families to either abate or paint stabilize their homes for several years. Both of these programs have ended.
- The City has supported applications to NJHMFA and NJDCA for \$3.2 million dollars of Home Express funding to subsidize the construction of 53 low-income senior citizen rental units at Providence Square, 55 Harvey Street. The project is also seeking low income housing tax credits. The Hoffman Pavilion project is expected to request similar funding.
- The Gateway Transit Village mixed-income housing project has submitted funding applications to HMFA with the City's support for S22,000,000 of bond financing.
- The New Brunswick Arts Building project has applied to NJHMFA for Low Income Housing Tax Credits for 21 affordable rental units in this project.
- Non-profit developers, including Catholic Charities, will seek New Jersey Neighborhood Tax Credits for the development of affordable housing.
- The City is also participating in the NJHMFA Live Where You Work Program that provides reduced rate mortgage and downpayment/closing cost assistance to low and middle income homebuyers who also work in the city.
- The City of New Brunswick will also apply for any funds that the State of New Jersey may receive from the American Recovery and Reinvestment Act of 2009, to which the City is entitled to apply for.

### **Local Funds:**

RCA: The City plans to use regional contribution agreement (RCA) funds to subsidize the
cost of affordable housing projects including \$420,000 for 21 units in a mixed-income
rental project in downtown New Brunswick and a mixed-income homeownership
project in the 2<sup>nd</sup> Ward.

- RCA: The City will use RCA funds in conjunction with HOME funds to provide for the rehabilitation of substandard houses occupied by low and moderate income homeowners. The City has allocated over \$1,000,000 for this program currently.
- County Homelessness Prevention: The City plans to work with private non-profit and for-profit developers to obtain funding from Middlesex County for SRO housing development.

### 2. STATEMENT OF SPECIFIC OBJECTIVES

The specific priorities (previously discussed in detail in the City's Five Year Consolidated Plan, Part II, Strategic Plan) that will be addressed during the 2010-11 program year, are:

Priority #1- Rehabilitation of Owner Occupied Units

Priority #2- Affordable Housing Development

Priority #3- First Time Homeowner Assistance

Priority #4- Rental Assistance

**Priority #5- Senior Housing Development** 

Priority #6 – Special Economic Development

Priority #7 - Improve Neighborhood Living Environment

These priorities and objectives will be addressed through funding provided by the Community Development Block Grant Program, the HOME Program, as well as any other State and local sources of funds that become available. The specific CDBG and HOME projects that will be undertaken to address these objectives are described in the Proposed Projects Tables, which follow.

### 3. DESCRIPTION OF PROJECTS

See attached Proposed Projects Table, which describes all of the projects that the City of New Brunswick intends to undertake during the course of the first incremental year of the Consolidated Plan.

### 4. <u>ALLOCATION PRIORITIES AND GEOGRAPHIC DISTRIBUTION</u>

The following are the City's allocation priorities for addressing needs and the expenditure of available funds:

<u>Priority #1- Rehabilitation of Owner Occupied Units-</u> New Brunswick's housing units are dominated by rental units (75%). Economic pressures from a strong local rental market fueled by demand from Rutgers University encourage the conversion of owner-occupied housing to rental housing. In order to encourage the retention of owner-occupied housing in established neighborhoods and thereby encourage greater neighborhood stability, the rehabilitation of owner-occupied housing has been given a high priority. Eighty percent (80%) of owner-

occupied housing is 45+ years old and requires a higher degree of maintenance. Senior citizens, most of whom have fixed incomes, occupy 34% of the owner occupied units.

In order to address this priority, the City will continue its various rehabilitation programs.

<u>Priority #2- Affordable Housing Development-</u> The second priority of the City of New Brunswick is the City's desire to expand the number of housing units affordable to low and moderate income households. Census data indicates that 40% of New Brunswick rental households pay rents of 30% or more of their income. The City seeks to provide both rental and ownership opportunities for low and moderate income persons as a means of encouraging resident investment in neighborhoods and as a means of stabilizing and reversing the deterioration of the housing stock.

<u>Priority #3- First Time Homeowners Assistance</u>- The City seeks to increase the opportunity for low and moderate income families to own a home in New Brunswick. Although interest rates are currently still quite low, down payment requirements are still a stumbling block for many first time homebuyers. Due to the age

of the housing stock, many first time buyers not only need funds in addition to down payment and closing costs, but also funds for rehabilitation needs in order to make the dwelling suitable to their needs. Further, due to Rutgers University off campus housing demand for rentals, homeowners are priced out of the market. In order to maintain and increase homeownership in the City from the current 25%, buyer assistance is needed as an incentive and as assistance to overcome barriers. The City is participating in the State's Live Where You Work Program to address this need.

<u>Priority #4-Rental Assistance</u>- Rental assistance is another means to assist low and moderate income households in obtaining safe and secure housing. Census data show that 55% of rental households with income of less than \$50,000 (1999) pay 30% or more of income for rent. The impact of this high figure is tempered by the fact that many households falling into this category are student households which often have other means of support for rent payments besides reported income. However, a high percentage of rental households still face a rent burden of 30% or more of their income. The New Brunswick Housing Authority operates a Housing Choice voucher program to address this need.

<u>Priority #5- Senior Housing Development</u>- New Brunswick has seven affordable senior housing complexes with 607 units, including one which opened in 2007. A seventh project is currently under construction. All of the senior housing facilities are fully rented and maintain waiting lists of interested senior residents. This demonstrates the on-going demand for affordable senior housing in New Brunswick. Census 2000 data show that 52% of householders 65 years and older pay 30% or more of their income for rent. The City will work with the Housing Authority to replace the existing high-rise senior public housing building in town. Other opportunities for affordable senior housing will also be pursued.

Priority #6 – Special Economic Development - The City seeks to create opportunities for small businesses owned by and/or serving LMI populations to expand and to create training opportunities for existing and proposed LMI entrepreneurs so as to create economic development opportunities in LMI neighborhoods. Small or micro business entrepreneurship offers a path out of poverty for LMI individuals. The City seeks to work with non-profit organizations to improve access to capital for these businesses and to provide training to entrepreneurs to improve their management skills and their understanding of how to better access capital to start or expand a business.

Priority #7 – Improve Neighborhood Living Environment- The City seeks to improve the quality of life for residents in LMI neighborhoods through the development and improvement of public facilities and services that make neighborhoods more livable and which help sustain the quality of neighborhoods by making them more stable and environmentally sustainable. The City seeks to improve the quality of life by making neighborhoods safer, ensuring housing is up to code standard and improving facilities such as parks, sidewalks and bicycle paths.

As is stated in the individual project descriptions in the Proposed Projects Table, all of the projects are either City-wide or are address based/limited clientele projects. All City-wide projects will take place within the Low/Moderate areas. Funds are not directed to any particular areas of racial/minority concentration. All limited clientele projects will be address based. The locations of same will be the direct result of the order in which applicants are serviced.

### 5. HOMELESS AND OTHER SPECIAL POPULATIONS

The City plans to undertake activities during the next year to address emergency shelter and the transitional housing needs of the homeless, to prevent homelessness, to help homeless make the transition to permanent housing and to address the special needs of persons who are not homeless but require supportive services. CDBG projects that address either helping to prevent homelessness and/or helping the homeless include: Code Enforcement, Emergency Rehabilitation Program, Relocation and Fair Housing Counseling services provided by PRAB. The various HOME funded programs/projects will develop or rehabilitate additional low/moderate income housing units , which will help prevent further homelessness from occurring.

### **Chronic Homelessness**

The City has taken the following steps to help end chronic homelessness:

- 1) The City of New Brunswick used RCA and HOME funds for gap financing to allow Catholic Charities to construct a 40-bed homeless shelter in New Brunswick.
- 2) The City provided gap funding through HOME funding to Catholic Charities for the development of transitional housing for single mothers

- 3) The City of New housing rehabilitation and affordable housing construction to prevent homelessness by providing affordable housing alternatives.
- 4) The City funds a financial literacy training program with Emanuel Lutheran to assist low/mod income people better understand their finances to prevent homelessness.
- 5) The City provided funds in the amount of \$50,000 towards fit out of Elijah's Promise Culinary Institute that provides job training for low/mod individuals in culinary arts.

### 6. NEEDS OF PUBLIC HOUSING

Details of the needs of public housing in New Brunswick are outlined in the *Public Housing Needs and Strategy* section of the 2010-2011 FiveYear Strategic Plan.

### 7. ANTI-POVERTY STRATEGY

The City of New Brunswick, taking into account factors affecting poverty over which it has control, has taken the following steps to attempt to reduce the number of households with incomes below the poverty line:

- The Housing Authority has been awarded funds for public housing resident job training and empowerment programs. The Authority has also worked with several local unions in order to receive job training for residents and has an Section 3 program to connect public housing and other LMI residents with local job opportunities..
- The City has an Urban Enterprise Zone which provides incentives to expand employment for New Brunswick residents. Incentives are provided for both creating new jobs and for hiring persons who live the enterprise zone area. Projects funded with UEZ funds include a small business/micro-enterprise lending program funded through ACCION, Inc. and a shuttle bus connecting the LMI 2<sup>nd</sup> Ward neighborhood to the downtown employment base and to other shuttles serving the Jersey Avenue industrial area.
- The City coordinates with local non-profit organizations such as Elijah's Promise and The Intersect Fund to provide business training programs which target low/moderate income individuals.
- The City provides technical assistance and consultation to the local small business and entrepreneurial community.
- Coordination efforts continue on the part of the City, the Department of Planning,
  Community and Economic Development and local agencies such as New Brunswick
  Tomorrow and City Market. This provides for close coordination between the social
  service activities, planning, housing development and rehabilitation programs being
  administered by these agencies. Also, in conjunction with these activities, the DPCED
  has established a network of economic development technical assistance providers to
  be utilized as needed.

### 8. LEAD BASED PAINT HAZARD

In accordance with HUD regulations 24 CFR Part 35, all rehabilitation program assisted homes constructed prior to 1978 will be tested for lead-based paint, and if applicable, be inspected by a risk assessor.

Participating homeowners are provided with copies of the following:

- Lead Hazard Information Pamphlet
- Property Owner Disclosure (distributed to owners of a unit known to contain lead-based paint or lead-based paint hazards for disclosure to tenants or prospective purchasers)
- Notice of Lead Hazard Evaluation or Presumption
- Notice of Lead Hazard Reduction Activity including Clearance

<b>HUD Regulations 24 C</b>	FR Part 35 Subpart J : Rec	quired Housing Rehabilit	ation Activities
Amount of Program Assistance	< \$5,000	>\$5,000 < \$25,000	>\$25,000
Approach to Lead Hazard Evaluation and Reduction	Do no harm	Identify and control lead hazards	Identify and abate lead hazards
Notification	Yes	Yes	Yes
Lead Hazard Evaluation	Paint Testing of surfaes to be disturbed by rehabilitation	Paint Testing of surfaces to be disturbed by rehabilitation and a Risk Assessment of entire unit	Paint Testing of surfaces to be disturbed by rehabilitation and a Risk Assessment of entire unit
Lead Hazard Reduction	Repair surfaces disturbed during rehabilitation. Safe work practices	Interim Controls  Safe work practices	Abatement Safe work practices
	Clearance of work site	Clearance of unit	Clearance of the unit

Prior to the rehabilitation and lead based paint hazard work going out to bid, the Program will determine the type of contractor needed to complete the work required. The Program staff, homeowner and contractor(s) awarded the job will review the key aspects of the lead hazard reduction during the preconstruction conference.

The awarded contractor(s) will perform safe work practices at all times which includes but is not limited to:

- Occupant protection
- Work site preparation

- Daily cleanup
- Safe work practices
- Worker protection

Occupants will be notified of any lead-hazard reduction measures that were taken. Subsequent to the program's final inspection, the Lead-based Paint Inspector will conduct a clearance examination including dust samples to confirm the unit is safe for occupancy and that lead hazard reduction was performed according to the Program's work specifications.

Both Notices of Lead Hazard Evaluation and Lead Hazard Reduction will be provided to the occupants within 15 calendar days of the date the Program receives the evaluation report or the date the lead hazard reduction work is completed. The type of evaluation and reduction activities required depends on the level City of New Brunswick

### 9. OTHER ACTIONS

In terms of addressing obstacles to meeting underserved needs, fostering and maintaining affordable housing, removing barriers to affordable housing, evaluating and reducing lead-based hazards, reducing the number of poverty level families, developing institutional structures, and enhancing coordination between public and private housing and social service agencies and fostering public housing improvements and resident initiatives, the City will strive to maintain contact with all of the agencies which were interviewed for the Five Year Consolidated Plan and help overcome any obstacles which may arise with regards to these issues. All available funding will be pursued which may effectively address these issues in the City. The City will also continue to work closely with the Housing Authority in order to assure coordination of planning efforts for the public housing units.

### 10. MONITORING

The Consolidated Plan was prepared by the City's Department of Planning, Community and Economic Development. This department oversees all of the planning and development that is carried out within the City, therefore, all activities will be monitored by said department to ensure furtherance of the plan and long term compliance with the requirements of the programs involved, including minority business outreach and the comprehensive planning requirements. In particular, the Community Development Block Grant Program and the HOME Program, which is also administered by DPCED, will be monitored using the standards that have proven effective in prior years. Reports and on-site monitorings will take place for any activities taking place outside of the City administration and regular reports will continue to be received from other City departments that are carrying out CDBG activities.

### 11. CAPPED VS. UNCAPPED INCOME LIMITS

The City of New Brunswick intends to use "uncapped" income limits for all of its HOME and CDBG assisted activities from this program year forward. Use of the "uncapped" income limits reflects the use of 80% of the actual median income for the area in calculating program eligibility.

### 12. PROGRAM BENEFIT AND LOCATION

- ♦ It is expected that 100% of the CDBG funds made available to the City of New Brunswick will be used for activities that benefit low and moderate income residents.
- ◆ The geographic location of each proposed CDBG activity is stated on the Proposed Project Tables. All of the projects are either City-wide or address based/limited clientele projects. All City-wide projects will take place within Low/Moderate areas. Funds are not directed to any particular areas of racial/minority concentration. All limited clientele projects will be address based. The locations of same will be the direct result of the order in which applicants are serviced.
- ◆ Residential Rehabilitation- The City of New Brunswick has prepared a FAQ sheet for the CDBG Rehabilitation Program, which answers a number of questions, i.e., who may apply for assistance, how to apply for assistance, contractor selection, scope of eligible work, etc. This FAQ sheet is available on the City's website, www.cityofnewbrunswick.org

### 13. <u>OUTCOME MEASURES</u>

All proposed projects listed in the action plan will be classified by both a general objective category (decent housing, suitable living environment or economic opportunity) and general outcome category (availability/accessibility, affordability, sustainability). This results in a total of nine possible objective/outcome categories that will be used to report project accomplishments into the IDIS reporting system to HUD.

The 2010-11 Action Plan Proposed Projects and Program Amendments are categorized in the HUD Performance Measurement System as follows:

### **Decent Housing & Availability/Accessibility**

Relocation (CDBG)
Rehabilitation Administration (CDBG)
Fair Housing Counseling Services (CDBG)

### **Decent Housing & Affordability**

HOME Rehabilitation Program (HOME) HOME CHDO (HOME)

### **Decent Housing & Sustainability**

Code Enforcement (CDBG)

### Suitable Living Environment & Availability/Accessibility

Clean Parks Program (CDBG)
Neighborhood Security Program (CDBG)

### **Suitable Living Environment & Affordability**

None

### **Suitable Living Environment & Sustainability**

Bicycle & Pedestrian Improvements (CDBG – New and Reprogrammed)

### **Economic Opportunity & Affordability**

None

### **Economic Opportunity & Sustainability**

None

### **Economic Opportunity & Availability/Accessibility**

Micro Enterprise Business Assistance

### 14. ANNUAL AFFORDABLE HOUSING GOALS

See attached Table 3B- Annual Housing Completion Goals

### 15. CITIZEN PARTICIPATION

2010-11 Action Plan Citizen Participation Process:

May 17, 2010- Public Hearing held on the draft of the 2010 5-Year Consolidated Plan at the offices of the Department of Planning, Community and Economic Development.

May 20, 2010- Draft completed and public comment period begins. Copies were made available in the Dept. of Planning, Community and Economic Development, Public Library and the Housing Authority Administrative Office. Notice announcing comment period appears in the Home News Tribune.

June 21, 2010- Action Plan submitted to HUD.

### **2010-11 CONSOLIDATED PLAN**

### SPECIFIC HOME PROGRAM INFORMATION

- 1. Describe how HOME matching requirements will be satisfied. The City of New Brunswick has been granted a 100% Match Reduction for FY 2008 and 2009, therefore the City has no match obligation. A match log has been, and will continue to be, maintained. The City has a match balanced of \$2,338,994.94.
- 2. Proposed HOME activities for 2010-2011 are described in the Project Activity Sheets section of the Annual Plan.

### 3. OTHER FORMS OF INVESTMENT-

- The City of New Brunswick will invest up to \$20,000 of RCA funds in each HOME rehabilitation project.
- Other funds that may be invested in the 2010-2011 CHDO project have not been determined at this time.
- 4. RESALE/RECAPTURE PROVISIONS- (FOR HOMEOWNERSHIP ACTIVITIES ONLY)- The proposed projects being funded with the City of New Brunswick's 2010-2011 HOME allocation do not include any homeownership activities.
- 5. REFINANCING- The City of New Brunswick does not intend to use HOME funds to refinance any existing debt secured by multifamily housing that is rehabilitated with HOME funds.
- 6. HOME Tenant-Based Rental Assistance- There will not be any 2010-2011 HOME funds used for tenant based rental assistance.
- 7. AFFIRMATIVE MARKETING- For any HOME funded project containing five or more HOME assisted units, the City will follow the procedure contained in its <u>Affirmative Marketing Policy and Procedures</u> information sheet. (See attached)
- 8. MINORITY/WOMEN'S BUSINESS OUTREACH- The City of New Brunswick has established a Minority Business Enterprise Committee that addresses procurement issues for minority/women owned businesses. The City of New Brunswick has contracted with Accion, Inc to provide loans and business advice. The Program is targeted at small minority and women-owned businesses.
- 9. PROGRAM MONITORING- The City of New Brunswick includes all of the applicable HOME requirements in each project contract executed between the City and each developer. Required reports are submitted to the City of New Brunswick as the information becomes available. At project completion, all demographics, etc. are reported in to the IDIS system. Follow up reports after completion are generated as required.

# CITY OF NEW BRUNSWICK HOME MATCH LOG

## FEDERAL FY 2009 (10/1/08-9/30/09)

ZERO DOLLARS REQUIRED MATCH 100% MATCH REDUCTION FOR 2009

\$2,338,689.9	MATCH																		`												/30/06***
	DATE OF MATCH CREDIT																														*** CURRENT AS OF 9/30/09***
BALANCE FORWARD- 10/1/07	PROJECT RECIPIENT																														
BALANCE	CASH MATCH CREDIT																														
	MATCH OBLIGATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	AMOUNT OF DRAWDOWN	\$7,242.19	\$1.10	\$1,756.71	\$12,938.00	\$68,400.00	\$65,106.00	\$90,109.00	\$131,993.00	\$99,900.00	-\$252,943.25	-\$211,627.75	\$9,063.00	\$6,560.00	\$3,340.00	\$9,550.00	\$9,015.00	\$42,626.76	\$5,725.00	\$20,985.00	\$200,000.00	\$133.63	\$29,549.50	\$24,620.00	\$1,218.87	\$11,287.87	\$4,085.43	\$9,440.00	\$3,300.00	\$9,718.00	\$413,093.06
	IDIS#	2157	2250	2250	2323	2251	2251	2251	2251	2251	2251	2251	2251	2358	2359	2362	2363	2250	2364	2263	2251	2323	2323	2339	2339	2323	2250	2358	2362	2365	
	/ 'ROJECT	\dmin	\dmin	\dmin	\dmin	∕lt Zion	∕lt Zion	∕lt Zion	∕lt Zion	∕lt Zion	∕it Zion	∕it Zion	//t Zion	i2 Juliet	105 Suydam	₩ Henry	28 Suydam	\dmin	9 Powers	28 Suydam	At Zion	\dmin	\dmin	\dmin	\dmin	\dmin	\dmin	i2 Juliet	0 Henry	'4 Camner	
	DATE OF DRAWDOWN/ YROJECT CREDIT JAME	10.30.08	10.30.08	10.30.08	02.13.2009	05.21.2009	05.21.2009	05.21.2009	05.21.2009	05.21.2009	05.21.2009	05.21.2009	05.21.2009	6.24.2009	6.24.2009	6.24.2009	6.24.2009	6.30.2009	07.08.2009	07.08.2009	07.08.2009	07.10.2009	07.10.2009	07.10.2009	07.10.2009	07.22.2009	07.22.2009	08.05.2009	08.19.2009	08.19.2009	

### CITY OF NEW BRUNSWICK AFFIRMATIVE MARKETING POLICY AND PROCEDURES

- 1. The City of New Brunswick will inform each developer considering a HOME funded project, containing five or more HOME assisted units, of the HUD Affirmative Marketing Regulations, as well as the developer's obligation to affirmatively market the units within the project.
- 1. Each HOME funded project must be advertised in local newspapers, including newspapers targeted to Spanish speaking populations.
- Developers will also be advised to contact local community groups, including groups
  representing populations least likely to apply for the housing, such as non-English speaking
  populations.
- 3. The list of records which will be kept by the City of New Brunswick will include:
  - Project developer's Affirmative Marketing Plan.
  - Copies of ads placed, or list of when/where ads were placed.
  - A list of community groups contacted.
- 4. The list of records to be kept by the developer will include:
  - A list of renters/owners with income qualifications, race and ethnicity.
  - A record of ads placed marketing the project.
  - A record of contacts with local community groups.
- 6. The City of New Brunswick will determine whether marketing efforts have been made as required, and whether the marketing has reached the targeted populations. If targeted populations are not receiving the marketing, the City of New Brunswick will investigate alternative methods for reaching these populations.

### Amendment to the 2006-2007 Consolidated Plan CDBG Funds May 2010

Notice is hereby given that the City of New Brunswick proposed to make the following changes to previously approved CDBG Program budgets:

Funds to be Reprogrammed From:

Single-Family Rehabilitation

FY 2006-2007

\$120,000.00

**Multifamily Rehabilitation** 

FY 2006-2007

\$20,000.00

Total To Be Reprogrammed

\$140,000.00

**Proposed Replacement Activities:** 

**Bicycle and Pedestrian Improvements:** 

\$140.000.00

Development of bicycle and pedestrian improvements, including, but not limited to, bike lanes and traffic calming improvements in LMI residential neighborhoods to improve the neighborhood living environment and sustainability

**Total Replacement Activity Funding** 

\$140,000.00

### Amendment #3 to the 2005-2006, 2006-2007, 2007-2008, 2008-2009 and 2009-2010 Consolidated Plans HOME Program May 2010

Notice is hereby given that the City of New Brunswick proposes to make the following changes to the previously approved HOME Rehabilitation Program:

### **Current Approved Program Description:**

Home Rehabilitation Program: These funds will be used for the purpose of making home improvement grants available to low/moderate income owner-occupants of one and two-family properties. Rehabilitation of the property must result in the full compliance of Housing Codes and Property Maintenance Standards. Rehabilitation grants shall be a minimum of \$1,000 and a maximum of \$30,000 per unit.

### **Proposed Program Description:**

Funds will be used for home improvement grants available to LMI owner-occupied one and two-family properties and project administration. Rehabilitation will result in compliance of the unit with standards of the housing construction and maintenance codes. Rehabilitation grants will be for a minimum of \$1,000 and a maximum of \$30,000 per unit.

### 2010 Consolidated Plans HOME Program May 2010

Notice is hereby given that the City of New Brunswick proposes to make the following changes to the previously approved 2009-2010 CHDO Project:

Current Approved Program Description: Project To Be Determined Amount: \$87,037

### **Proposed Program Description:**

Funds will be used to subsidize the development costs of SRO-style housing in the 2nd ward neighborhood (George St., Joyce Kilmer Ave., Sandford St, Jones Ave.). The City is working with non-profit developers to finalize an appropriate site within this target area.

Amount: \$87,037

**Grantee Name: Jurisdiction** CPMP Version 2.0 Clean Parks **Project Name:** Description: IDIS Project #: UOG Code: NJ342196 NEW BRUNSWICK Proposed activities include: Planting approx. 375 trees citywide; flower and shrub plantings at City park and open space areas including Bucceleuch, Central Ave, Joyce Kilmer, Feaster, War Memorial, Tunison Rd., Fireman's Memorial and others and park improvements, including the purchase of new playground and recreational equipment. The Division of Parks and Shade Trees is responsible for the activity Location: **Priority Need Category** Citywide **Public Facilities** ~ Select one: **Explanation: Expected Completion Date:** 6/30/2011 Objective Category O Decent Housing Suitable Living Environment Economic Opportunity **Specific Objectives Outcome Categories** Improve quality / increase quantity of neighborhood facilities for low-income persons • ✓ Availability/Accessibility Improve quality / increase quantity of public improvements for lower income persons Affordability • Sustainability Proposed 10 11 Public Facilities Proposed Accompl. Type: Accomplishments Underway Underway **Project-level** Complete Complete **Proposed** Proposed Accompl. Type: Accompl. Type: Underway **Underway** Complete Complete Proposed Accompl. Type: Proposed Accompl. Type: Underway **Underway** Complete Complete **Proposed Outcome Performance Measure Actual Outcome** 

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	scrip			Project #:	9		00	UOG Co	de: NJ34	2196	NEW BRI	JNS'	WICH	<del></del>
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Grantee Name: Jurisdiction

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Program	Accor	npl. Type:	•	Propose	d Units				Accompl.	Type: ▼	Propose	d Units		
<u>g</u>	\$47.XI			Actual U	nits						Actual U	nits		
P	Accor	npl. Type:	•	Propose					Accompl.	Type: ▼	Propose	d Units		
				Actual U	nits						Actual U	nits		

				_			
7	Fund Source:	▼ Proposed Amt.			Fund Source:	•	Proposed Amt.
		Actual Amount					Actual Amount
Year	Fund Source:	▼ Proposed Amt.			Fund Source:	▼	Proposed Amt.
		Actual Amount					Actual Amount
Program	Accompl. Type:	▼ Proposed Units			Accompl. Type:	•	Proposed Units
Εģ		Actual Units					Actual Units
<u> </u>	Accompl. Type:	▼ Proposed Units			Accompl. Type:	-	Proposed Units
		Actual Units				1	Actual Units
0	Fund Source:	▼ Proposed Amt.			Fund Source:	•	Proposed Amt.
		Actual Amount					Actual Amount
eg.	Fund Source:	▼ Proposed Amt.			Fund Source:	•	Proposed Amt.
_		Actual Amount					Actual Amount
Program Year	Accompl. Type:	<b>▼</b> Proposed Units			Accompl. Type:	•	Proposed Units
<u>g</u>		Actual Units					Actual Units
Pr	Accompl. Type:	<b>▼</b> Proposed Units			Accompl. Type:	•	Proposed Units
		Actual Units	19				Actual Units
4	Fund Source:	<b>▼</b> Proposed Amt.			Fund Source:	•	Proposed Amt.
<u>_</u>		Actual Amount					Actual Amount
Year	Fund Source:	<b>▼</b> Proposed Amt.			Fund Source:	•	Proposed Amt.
_		Actual Amount					Actual Amount
Program	Accompl. Type:	▼ Proposed Units			Accompl. Type:	•	Proposed Units
Б		Actual Units					Actual Units
Prc	Accompl. Type:	▼ Proposed Units			Accompl. Type:	•	Proposed Units
		Actual Units					Actual Units
5	Fund Source:	▼ Proposed Amt.			Fund Source:	•	Proposed Amt.
		Actual Amount					Actual Amount
Year	Fund Source:	▼ Proposed Amt.			Fund Source:	•	Proposed Amt.
		Actual Amount					Actual Amount
Program	Accompl. Type:	<b>▼</b> Proposed Units			Accompl. Type:	•	Proposed Units
ğ		Actual Units			7,70		Actual Units
77	Accompl. Type:	▼ Proposed Units			Accompl. Type:	•	Proposed Units
		Actual Units			•		Actual Units

CPMP Version 2.0 Grantee Name: Jurisdiction

Proie	ct Name:	HOME CH		RO Hoi	ıcina	Y S J A S						
	iption:		roject #	440,54400	asing		UOG Co	de: N1	342196	NEW BRU	NSWIC	~ <u>~</u>
Funds Joyce	will be used to Kilmer Ave., ithin this targ	to subsidize t Sandford St,	he devel	opment	costs of S City is wo	RO-si orking	yle housin	g in the 2	nd ward ne	eighborhood	l (George	e St.,
Locat	ion·						Drinnity	Nood Cal				
	ard Area							Need Cat	regora	<u> </u>		7
			•	Select	one:		Homeless/I	HIV/AIDS			▼	
			Expla	nation:		■ 78. 37 E.S.	<u></u>			Autore un una presso	<u> </u>	<u> </u>
Expe	ted Complet	tion Date:										
6/30/2	2012											
	ective Category ecent Housing uitable Living Er conomic Opport	nvironment					Specif	ic Object	ives			
Outo	come Categor	ies	1	Increase t	he number	of ho	meless perso	ons moving	into permar	ent housing		-
∠ Av	vailability/Acces	sibility		End chron	ic homeless	necc						
<u> </u>	ffordability		2	-na cilion	ile nomeres.	JI 1033						<u> </u>
Si	ustainability		3									
ı.	10 Housing	g Units	Prop	osed	2		Acc	ompl. Type:	: 🔻	Proposed	1	
_			Unde	rway						Underwa	у	
Project-level	D		Comp	lete						Complete	3	
- <del>-</del> 4	Accompl. 7	Гуре:	Prop				Acc	ompl. Type:	. •	Proposed	ı	
e cr	<u> </u>		Unde							Underwa	67400,000	
<u>Ģ</u>			Comp							Complete	<u> </u>	
ج ت	Accompl. T	Type: ■	Propo				Acc	ompl. Type:	: 🔻	Proposed	2000000	
<	(		Unde							Underwa	8005111	
-			Comp					T		Complete		
<u> </u>	roposed O	utcome	<b></b>	<u>'ertori</u>	mance l	<u>Mea</u>	sure		Actua	l Outcor	<u>ne</u>	
Matrix (	Codes				▼	Matı	rix Codes					lacksquare
Matrix (	Codes					Matı	rix Codes					•
Matrix (	Codes					Matı	rix Codes					_
H	OME	<b>▼</b> Propos	ed Amt.	\$86	,485		Fund Sour	ce:	Propose	d Amt.		
		Actual	Amount						Actual A	mount		
Year	und Source:		ed Amt.	2002/2009/0			Fund Sour	rce:	Propose	d Amt.	N. 11. 11.	
Έ		Actual	Amount			_	100		Actual A	mount		
Program	ccompl. Type:		ed Units	5			Accompl.	Type:	Propose	d Units		
6. ⊢		Actual							Actual U			100000
<u>م</u> ا	ccompl. Type:		ed Units	5		-	Accompl.	Type:   ▼	Propose			
		Actual	Units						Actual U	nits	225	

		,	11		l money money			D	3 C. 2 C. 10 T. 10 T
2	Fund Source:	•	Proposed Amt.			Fund Source:	▼	Proposed Amt.	
Ē			Actual Amount					Actual Amount	
Year	Fund Source:	•	Proposed Amt.			Fund Source:	-	Proposed Amt.	
			Actual Amount					Actual Amount	
Program	Accompl. Type:	•	Proposed Units			Accompl. Type:	•	Proposed Units	
ī			Actual Units				1	Actual Units	
Ā	Accompl. Type:	•	Proposed Units			Accompl. Type:	•	Proposed Units	
			Actual Units					Actual Units	
m	Fund Source:	4	Proposed Amt.			Fund Source:	•	Proposed Amt.	
_			Actual Amount				1	Actual Amount	
Year	Fund Source:	▼	Proposed Amt.			Fund Source:	•	Proposed Amt.	
			Actual Amount					Actual Amount	
Program	Accompl. Type:	•	Proposed Units			Accompl. Type:	•	Proposed Units	
g			Actual Units			•		Actual Units	
Pro	Accompl. Type:	•	Proposed Units			Accompl. Type:	•	Proposed Units	
		18.00	Actual Units					Actual Units	
4	Fund Source:	•	Proposed Amt.			Fund Source:	•	Proposed Amt.	
			Actual Amount					Actual Amount	
ě	Fund Source:	▼	Proposed Amt.			Fund Source:	•	Proposed Amt.	
			Actual Amount					Actual Amount	
Program Year	Accompl. Type:	•	Proposed Units			Accompl. Type:	•	Proposed Units	
ğ			Actual Units					Actual Units	
7	Accompl. Type:	▼	Proposed Units			Accompl. Type:	•	Proposed Units	
			Actual Units					Actual Units	
2	Fund Source:	•	Proposed Amt.			Fund Source:	•	Proposed Amt.	
	I		Actual Amount					Actual Amount	
Year	Fund Source:	▼	Proposed Amt.			Fund Source:	•	Proposed Amt.	
			Actual Amount					Actual Amount	
Program	Accompl. Type:	•	Proposed Units			Accompl. Type:	_	Proposed Units	
5	, ,,,		Actual Units	3.0				Actual Units	
۲ [	Accompl. Type:	V	Proposed Units			Accompl. Type:	•	Proposed Units	
י ח			Actual Units				1		Saucre Control

Grantee Name: Jurisdiction

Projec	ct Name:		ME - Pro	ogram A	Administ	ration	1						
_ <u>-</u>	iption:		1	oject #:	13			UOG Code	: NJ	342196 I	NEW BRU	JNSV	VICK
	al program ad	nimb						1					
Locati	on:							Priority No	eed Cat	egory			
N/A				Se	elect on	e:		Planning/Adm	inistratio	n			
				Explan	ation:		100000						
Expec	ted Complet	ion	Date:										
6/30/2				1									
<b>—</b> Оbje	ctive Category			īl .									
5 MARS 122 CO. 12	ecent Housing												
	iitable Living Er												
OE	onomic Opport	unity						Specific	Object	ives			
Outo	ome Categor	ies		1									▼
Av	ailability/Acces	sibilit	у		14 1. 15.15.45.45.85		11.84 J. 184 J. 19						
Aff	fordability			2	geres sagares en c	-03-800X (QL)							
Su	stainability			3		7,577			Na sagara sangara				
	Accompl. T	ype:	▼	Propos	ed			Accom	pl. Type:	. 🔻	Propose	d	
t				Underv	vay						Underwa	ay	
vel vel				Comple	te						Complet	е	
Project-level Accomplishments	Accompl. T	ype:	-	Propos	ed			Accom	pl. Type:	_	Propose	d	
ct:				Underv	vay	1					Underwa	ay	
oje me				Comple	te						Complet	e	
P O	Accompl. T	ype:	-	Propos	ed			Accom	pl. Type:	_	Propose	d	
Ac				Underv	/ay					<u> </u>	Underwa	ау	
				Comple	te						Complet	e	
Pr	oposed O	utc	ome	Pe	rforma	nce l	Meas	sure		Actua	l Outco	me	
31B Adn	ninistration - gr	ante	e			~	Matr	ix Codes					~
Matrix C	odes	<u> </u>			24 470 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		Matr	ix Codes			*		
Matrix C	odes	1490441-00				_	Matr	ix Codes					<b>-</b>
, Н	OME		Propose	d Amt.	\$55,01	1		Fund Source		Propose	d Amt.		
	<b>-</b>		Actual A				1	. and Jource	•	Actual A			
Year	nd Source:	~	Propose	d Amt.				Fund Source	: 🔻	Propose	d Amt.		
			Actual A	mount						Actual A	mount		
Program	compl. Type:	-	Propose	d Units				Accompl. Typ	oe: 🔻	Propose	d Units		
<b>5</b> □			Actual U	nits				, , ,		Actual U	nits		
Ac Ac	compl. Type:	•	Propose					Accompl. Typ	oe: 🔻	Propose			
			Actual U	nits						Actual U	nits		

		_	H	1.000000000000000000000000000000000000			
7	Fund Source:	•	Proposed Amt.		Fund Source:	-	Proposed Amt.
<u>_</u>			Actual Amount				Actual Amount
Yeal	Fund Source:	•	Proposed Amt.		Fund Source:	-	Proposed Amt.
			Actual Amount				Actual Amount
۾	Accompl. Type:	-	Proposed Units		Accompl. Type:	_	Proposed Units
ᅙ			Actual Units		71		Actual Units
Program	Accompl. Type:	•	Proposed Units		Accompl. Type:	•	Proposed Units
			Actual Units				Actual Units
3	Fund Source:	•	Proposed Amt.		Fund Source:	•	Proposed Amt.
			Actual Amount				Actual Amount
Year	Fund Source:	•	Proposed Amt.		Fund Source:	•	Proposed Amt.
			Actual Amount				Actual Amount
Program	Accompl. Type:	▼	Proposed Units		Accompl. Type:	•	Proposed Units
<u>5</u>			Actual Units				Actual Units
77	Accompl. Type:	•	Proposed Units		Accompl. Type:	-	Proposed Units
			Actual Units				Actual Units
4	Fund Source:	•	Proposed Amt.		Fund Source:	•	Proposed Amt.
			Actual Amount				Actual Amount
Year	Fund Source:	•	Proposed Amt.		Fund Source:	•	Proposed Amt.
~			Actual Amount				Actual Amount
Program	Accompl. Type:	•	Proposed Units		Accompl. Type:	_	Proposed Units
ğ	7. 7. 7. 7. 7. 7. 7. 7. 7. 7. 7. 7. 7. 7		Actual Units				Actual Units
7 [	Accompl. Type:	•	Proposed Units		Accompl. Type:	•	Proposed Units
			Actual Units		,,,,		Actual Units
2	Fund Source:	•	Proposed Amt.		Fund Source:	_	Proposed Amt.
- 1			Actual Amount				Actual Amount
Year	Fund Source:	lacksquare	Proposed Amt.		Fund Source:	_	Proposed Amt.
<u></u>			Actual Amount				Actual Amount
Program	Accompl. Type:	V	Proposed Units		Accompl. Type:	_	Proposed Units
g	, , , , , , , , , , , , , , , , , ,	18	Actual Units		7.000mpii 17pc.		Actual Units
	Accompl. Type:	•	Proposed Units		Accompl. Type:	•	Proposed Units
	, ,,		Actual Units				Actual Units

CP	ML	ver	sion 1.3																							
					Grantee:																	Ţ				
		<u> </u>	lousing Needs Table	Only cor	nplete blu	ie se	ction	s. Do							an bl	ue.			1				eholds Disabled	Dispropo	# of	T-1-11
	Но	ous	ing Needs - Comprehensive	Current	Current					<u>3-5 \</u>	<u>′ear</u>	Quar	<u>ntitie</u>	<u>:S</u>					Priority	Plan to	<u>Fund</u>		mber	rtionate	Househ olds in	Total Low Income
ı			sing Affordability Strategy	% of	Number	Yea	ar 1	Ye	ar 2	Ye	ar 3	Yea	r 4*	Yea	r 5*	Multi	-Year	<u> </u>	Need?	to Fund?	Source			<u>Racial/</u> Ethnic	lead-	HIV/ AIDS Populatio
ı			AS) Data Housing Problems	House- holds	of House- holds	al	Actual	a	Actual	a	Actual	<u>a</u>	Actual	ā	Actual	<u>0</u>	Actual	% of Goal	l	r una:		% HSHLD	# HSHLD	Need?	Hazard Housing	<u>n</u>
	7,					Goal	Act	Goal	Act	Goal	Act	Goal	Act	Goal	Act	Goal	Act		***************************************	6 20540KTT00000						
		7	NUMBER OF HOUSEHOLDS	100%	675									1100								100%			3116	
		Elderly	Any housing problems	65.9	445	10							\$75.333				0	" " " "			0		0			
		Eld	<u>Cost Burden &gt; 30%</u>	64.4	435	0											0	####	200,000,000,000	N						
			Cost Burden >50%	40.7	275	0			1 4 Y 16								0	####	L	N						
		ted	NUMBER OF HOUSEHOLDS	100%	940																				4	
		Related	With Any Housing Problems	84.6	795	2							Š.				0	####		1 1800 (NO. 2005)	Н			100		and the co
1		Small	Cost Burden > 30%	81.4	765	. 0									8.88		0	####		N						
	ţe	Sn	Cost Burden >50%	56.9	535	0											0	####	М	N						
	Rer	pə:	NUMBER OF HOUSEHOLDS	100%	434																					
1.		Related	With Any Housing Problems	91.9	399												0	####	20,000,000,000,000	N						
ΙΞ			Cost Burden > 30%	86.4	375												0	####	М	N						
<=30% MF		Large	Cost Burden >50%	63.4	275												0	####	М	N						
١ğ		hold	NUMBER OF HOUSEHOLDS	100%	1,262																					
冒	П	r hs	With Any Housing Problems	88.5	1,117												0	####	М	N						
	П	other hshold	Cost Burden > 30%	87.4	1,103			Y									0	####	М	N						
1 8		¥	Cost Burden >50%	79.2	999												0	####	М	N						
١Ē	П		NUMBER OF HOUSEHOLDS	100%	203																					
ĬΞ		Elderly	With Any Housing Problems	95.1	193					1.8							0	####	L	N						
<u>ত</u>		Elde	Cost Burden > 30%	95.1	193												0	####	L	N						
12		_	Cost Burden >50%	60.6	123												0	####	L	N						
ğ		eq	NUMBER OF HOUSEHOLDS	100%	50																					
Household Income		Related	With Any Housing Problems	100	50												0	####	Ĺ	N						
1운		all R	Cost Burden > 30%	100	50												0	####	L	N						
1	ĕ	Small	Cost Burden >50%	100	50												0	####	L	N						
- [	Š,	eq	NUMBER OF HOUSEHOLDS	100%	44																					
		ж !				ensing the same			. Aliander in hills	CHANANICO (CA		Amerika direkt	William Co.	47/00/00/00/00 <b>/00/</b>	Whiteholder of	200000000000000000000000000000000000000	anico e e e e e e e e e e e e e e e e e e e	. Santan marakidan	s manadhinistisid		s varantistantistantistantis	a monther and the second	00 - 100 SACOS (10 SC - 10 ACCES)			

	-1 ⊭				Land to the second	I made was the de-			gageannia.		Difference a	Lacino d						Market Market 1	Carl Later	ps., x187993	911111111111111111111111111111111111111	<i>a                                    </i>	aa saassaan		
	Rela	With Any Housing Problems	100	44													####		N						
	Large	Cost Burden > 30%	100	44								NEW N					####		N						
			65.9	29	4863										5 7	0	####	M	N						
	hoti	NUMBER OF HOUSEHOLDS	100%	75																					
	l E	With Any Housing Problems	66.7	50					A PARTIES	Sagasas e						0	####	L Com	N						
	All other hshold	Cost Burden > 30%	66.7	50											1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		####		N						
	₹	Cost Burden >50%	53.3	40					, njimil							0	####	L	N						
		NUMBER OF HOUSEHOLDS	100%	180		ni il															100%	)		2313	<b>3</b>
	er 🥎	With Any Housing Problems	45.6	82	20											0	####	L	Υ	0			0		
	Elderly	Cost Burden > 30%	43.3	78				S. E.V						24 2 2 2	11.75	0	####	L	N						
		Cost Burden >50%	10.6	19		A.)	,									0	####	L	N						
	eq	NUMBER OF HOUSEHOLDS	100%	599																					
	Small Related	With Any Housing Problems	74.1	444	3								all la			0	####	Н	Υ	н,с,о					
	a B	Cost Burden > 30%	61.6	369												0	####	М	N					1 to 10	
MFI	S	Cost Burden >50%	9.8	59			\$3.50		9244			JAN.				0	####	М	N						
	g G	NUMBER OF HOUSEHOLDS	100%	474													1								
50%	Related	With Any Housing Problems	90.7	430	1			NS. 4	est put respe							0	####	Н	Υ	H,C,O					
121	ge R	Cost Burden > 30%	41.1	195							N. S.					0	####	М	N						
	Large	Cost Burden >50%	8.4	40												0	####	М	N						
٧	واور	NUMBER OF HOUSEHOLDS	100%	964																					
의	All other hshold	With Any Housing Problems	75.1	724												0	####	M	N						
	the	Cost Burden > 30%	68.4	659												0	####	M	N						100
30	₩	Cost Burden >50%	23.9	230												0	####	М	N						
1 ^	İ	NUMBER OF HOUSEHOLDS	100%	186																					
181	줃	With Any Housing Problems	38.2	71												0	####	L	N						
151	Elderly	Cost Burden > 30%	38.2	71	# ET 12 1 4 4 3 2 3 3 3 4 4					14.48					Than his	0	####	L	N						
Income	"	Cost Burden >50%	15.1	28												0	####	L	N						
	p,	NUMBER OF HOUSEHOLDS	100%	188																					
밀	Related	With Any Housing Problems	76.1	143	7											0	####	Н	Υ	н,с,о					
121	= Z	Cost Burden > 30%	73.9	139		35.5					16333						####	24/2/11/2/2/2/20	N						
owner	Small	Cost Burden >50%	47.9	90											mi		####	C. M. C	N						
	Pa	NUMBER OF HOUSEHOLDS	100%	73																					
	E N				escandia.	estate a									i badayati i				ed inchesion		i Kasalanasii	M foresterning			M. W. Markette and Comment

121	- I #	The second secon			(mencinus	1			I Annese	E YESTER SE	a Frenchiskou	<b>F</b> INAL SEC	Emma .	I	# 95.55 E-101		I lead to the		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		***************************************			
	Relat	With Any Housing Problems	86.3	63		100000	1 4 4 5 E									0	#### M	N						
	Large	Cost Burden > 30%	75.3	55	30000	Esser	1 1/2	1.300	32.4				35.88	Series 1		0	#### M	N						
	_	Cost Burden >50%	20.5	15												0	#### M	N						
	other hshol	NUMBER OF HOUSEHOLDS	100%	70																				
	r d	With Any Housing Problems	64.3	45				o cross							25.5	0	11 11 11 Language	N						
	oth	Cost Burden > 30%	64.3	45		Stands			12.4%							0	#### L	N						
	₹	Cost Burden >50%	42.9	30							tuo:		N. S.			0	#### L	N						
		NUMBER OF HOUSEHOLDS	100%	49													j.			100%			1397	
	l F	With Any Housing Problems	8.2	4	20		1000		20000	naid sitte.	1.55 (1.17)					0	#### L	Υ	0		0			
	Elderly	Cost Burden > 30%	8.2	4			W.S									0	#### L	N	n Nilen i N					
		Cost Burden >50%	0	0						18. 18. v	1,875	. 40.8			igh Air is	0	#### L	N				2.5		
	þe	NUMBER OF HOUSEHOLDS	100%	335																				
	Related	With Any Housing Problems	43.3	145	1		W.	AND AN				\$13.43.40		1000	10.300	0	#### H	Y	н,с,о					
	a =	Cost Burden > 30%	10.4	35						1.3.						0	#### M	N	\$ 5.155					
MFI	Small	Cost Burden >50%	0	0												0	#### M	N						
	g g	NUMBER OF HOUSEHOLDS	100%	369				111.74				1000				1								
%08	Related	With Any Housing Problems	83.7	309												0	#### M	N						
181	Je R	Cost Burden > 30%	1.1	4			0.000									0	#### M	N						
	Large	Cost Burden >50%	0	0						V						0	#### M	N						
V	olo.	NUMBER OF HOUSEHOLDS	100%	494																				
의	r hs	With Any Housing Problems	50.4	249												0	#### M	N						
	All other hshold	Cost Burden > 30%	43.5	215												0	#### M	N				4° 11.		
50	₹	Cost Burden >50%	6.1	30											\$400 A	0	#### M	N						
^		NUMBER OF HOUSEHOLDS	100%	92																				
	훋	With Any Housing Problems	23.9	22									100			0	#### L	N						
	Elderly	Cost Burden > 30%	23.9	22				374.49								0	#### L	N						
Income	"	Cost Burden >50%	15.2	14												0	#### L	N	A CONTRACTOR					
	p	NUMBER OF HOUSEHOLDS	100%	148																				
밀	Related	With Any Housing Problems	79.7	118	8											0	#### H	Υ	н,с,о					
121	& ∃	Cost Burden > 30%	77	114												0	50000 5000	N						
owner	Small	Cost Burden >50%	30.4	45												0	#### M	N						
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Jurisdiction						
<b>Housing Market Analysis</b>	ysis		Com	Complete cells in blue	Je.	
	Vacancy	0&1				Substandard
Housing Stock Inventory	Rate	Bedroom	2 Bedrooms 3+ Bedroom	3+ Bedroom	Total	Units
Affordability Mismatch						
Occupied Units: Renter		4124	3302	2242	9668	591
Occupied Units: Owner		252	977	2066	3295	211
Vacant Units: For Rent	4%	148	175	54	377	23
Vacant Units: For Sale	3%	10	55	48	113	7
Total Units Occupied & Vacant		4534	4509	4410	13453	832
Rents: Applicable FMRs (in \$s)		1,147	1,349	1,693		
Rent Affordable at 30% of 50% of MFI						
(in \$s)						
Public Housing Units						
Occupied Units		85	183	110	378	
Vacant Units		3	ယ	ယ	9	
Total Units Occupied & Vacant		88	186	113	387	0
Rehabilitation Needs (in \$s)					0	

CPMP Version 1.3

# **Continuum of Care Homeless Population and Subpopulations** Chart

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enumerations, (S) statistically reliable samples, or (E) estimates. The quality of the data presented in each box must be identified as: (A), (N), (S) or (E). persons in sheltered and unsheltered locations at a one-day point in time. Completing Part 1: Homeless Population. This must be completed using statistically reliable, unduplicated counts or estimates of homeless The counts must be from: (A) administrative records, (N)

(A), (N), (S) or (E) (N) enumerations, (S) statistically reliable samples, or (E) estimates. The quality of the data presented in each box must be identified as: homeless persons in sheltered and unsheltered locations at a one-day point in time. The numbers must be from: (A) administrative records, Completing Part 2: Homeless Subpopulations. This must be completed using statistically reliable, unduplicated counts or estimates of

criminal justice facilities. emergency foster care, detention facilities and the like; and (4) adults living in mental health facilities, chemical dependency facilities, or Sheltered Homeless. Count adults, children and youth residing in shelters for the homeless. "Shelters" include all emergency shelters and homelessness or abandonment, now reside temporarily and for a short anticipated duration in hospitals, residential treatment facilities, Care, SHP permanent housing or other permanent housing units; (3) children or youth, who because of their own or a parent's persons who are living doubled up in conventional housing; (2) formerly homeless persons who are residing in Section 8 SRO, Shelter Plus hotel/motel/apartment voucher arrangements paid by a public/private agency because the person or family is homeless. Do not count: (1) transitional shelters for the homeless, including domestic violence shelters, residential programs for runaway/homeless youth, and any

b	blic Services										04A	04 C		P	uł	oli	c I	Fa	ci	lit	ie	s a	an	d	In	np	ro	V	en	1e	nt	S		02 D	01 A					
05L Child Care Services 570.201(e)	05K Tenant/Landlord Counseling 570.201(e)	05J Fair Housing Activities (if CDBG, then subject to 570.201(e)	051 Crime Awareness 570.201(e)	05H Employment Training 570.201(e)	D5G Battered and Abused Spouses 570.201(e)	05F Substance Abuse Services 570.201(e)	05E Transportation Services 570.201(e)	05D Youth Services 570.201(e)	05C Legal Services 570.201(E)	05B Handicapped Services 570.201(e)	05A Senior Services 570.201(e)	05 Public Services (General) 570.201(e)	Clean-up of Contaminated Sites 570.201(d)	04 Clearance and Demolition 570.201(d)	103T Operating Costs of Homeless/AIDS Patients Programs	03S Facilities for AIDS Patients (not operating costs) 570.201(c)	03R Asbestos Removal 570.201(c)	03Q Abused and Neglected Children Facilities 570.201(c)	03P Health Facilities 570.201(c)	030 Fire Stations/Equipment 570.201(c)	03N Tree Planting 570.201(c)	03M Child Care Centers 570.201(c)	03L Sidewalks 570.201(c)	03K Street Improvements 570.201(c)	03J Water/Sewer Improvements 570.201(c)	03I Flood Drain Improvements 570.201(c)	03H Solid Waste Disposal Improvements 570.201(c)	03G Parking Facilities 570.201©	03F Parks, Recreational Facilities 570.201(c)	03E Neighborhood Facilities 570.201(c)	03D Youth Centers 570.201(c)	03C Homeless Facilities (not operating costs) 570.201(c)	03B Handicapped Centers 570.201(c)	03A Senior Centers 570.201(c)	03 Public Facilities and Improvements (General) 570.201(c)	Disposition 570.201(b)	01 Acquisition of Real Property 570.201(a)	Development Activities	<b>Housing and Community</b>	
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130 State CUBG Technical Assistance to Grantees	19G Unplanned Repayment of Section 108 Loan Principal	19F Planned Repayment of Section 108 Loan Principal	19E CDBG Operation and Repair of Foreclosed Property	19D CDBG Assistance to Institutes of Higher Education		19B HOME CHDO Operating Costs (not part of 5% Admin ca	19A HOME Admin/Planning Costs of PJ (not part of 5% Ad	18C Micro-Enterprise Assistance	18B ED Technical Assistance 570.203(b)	18A ED Direct Financial Assistance to For-Profits 570.203(b)	17D Other Commercial/Industrial Improvements 570.203(a)	17C CI Building Acquisition, Construction, Rehabilitat 570.203(a)	17B CI Infrastructure Development 570.203(a)	17A CI Land Acquisition/Disposition 570.203(a)	16B Non-Residential Historic Preservation 570.202(d)	16A Residential Historic Preservation 570.202(d)	15 Code Enforcement 570.202(c)	14I Lead-Based/Lead Hazard Test/Abate 570.202	14H Rehabilitation Administration 570.202	14G Acquisition - for Rehabilitation 570.202	14F Energy Efficiency Improvements 570.202	14E Rehab; Publicly or Privately-Owned Commercial/Indu 570.202	14D Rehab; Other Publicly-Owned Residential Buildings 570.202	14C Public Housing Modernization 570.202	14B Rehab; Multi-Unit Residential 570.202	14A Rehab; Single-Unit Residential 570.202	Direct Homeownership Assistance 570.201(n)	Construction of Housing 570.201(m)	Privately Owned Utilities 570.201(I)	10 Removal of Architectural Barriers 570.201(k)	09 Loss of Rental Income 570.201(j)	08 Relocation 570.201(i)	Urban Renewal Completion 570.201(h)	Interim Assistance 570.201(f)	05T Security Deposits (if HOME, not part of 5% Admin c	05S Rental Housing Subsidies (if HOME, not part of 5% 570.204	05R Homeownership Assistance (not direct) 570.204	05Q Subsistence Payments 570.204	05P Screening for Lead-Based Paint/Lead Hazards Poison 570.201(	050 Mental Health Services 570.201(e)	05N Abused and Neglected Children 570.201(e)	05M Health Services 570.201(e)
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20 Planning 570.205  21A General Program Administration 570.206  21B Indirect Costs 570.206
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TABLE 3B AN	NUAL HOUS	ING COMPLI	ETION GO	ALS	
ANNUAL AFFORDABLE RENTAL	Annual Expected	Resou	ırces used d	uring the p	eriod
HOUSING GOALS (SEC. 215)	Number Completed	CDBG	НОМЕ	ESG	HOPWA
Acquisition of existing units					
Production of new units	4				
Rehabilitation of existing units	4		V		
Rental Assistance					
Total Sec. 215 Rental Goals	8		<b>7</b>		
ANNUAL AFFORDABLE OWNER HOUSING GOALS (SEC. 215)					
Acquisition of existing units					
Production of new units					
Rehabilitation of existing units	14	V	IJ.		
Homebuyer Assistance					
Total Sec. 215 Owner Goals	14	<b>V</b>	V		
ANNUAL AFFORDABLE HOUSING GOALS (SEC. 215)					
Homeless	2		D		
Non-Homeless	20	G			
Special Needs					
Total Sec. 215 Affordable Housing	22				
ANNUAL HOUSING GOALS  Annual Rental Housing Goal	8				
	14				
Annual Owner Housing Goal		<b>\</b>	<b>7</b>	<u> </u>	
Total Annual Housing Goal	22	\[\bar{\rm}\]	Ø		

For the purpose of identification of annual goals, an assisted household is one that will receive benefits through the investment of Federal funds, either alone or in conjunction with the investment of other public or private funds.

# City Of New Brunswick Citizen Participation Plan

### **Citizen Participation Plan**

This Citizen Participation Plan outlines the public participation process that will be used by the City of New Brunswick, New Jersey in the planning and implementation of housing and community development programs and activities included within a Consolidated Plan. This process is undertaken in accordance with U.S Department of Housing and Urban Development (HUD) regulations found in 24 CFR Part 91. It is an essential component of New Brunswick's Consolidated Plan. The programs included in the Consolidated Planning process are the U.S Department of Housing and Urban Development (HUD) Community Development Block Grant and HOME Programs, as well as, other federal, state, local and private sector activities and programs addressing housing and community development needs within the City of New Brunswick.

The overall goal of community planning and development programs covered by HUD's consolidated planning rule in 24 CFR Part 91 is to develop viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities principally for low and moderate income persons.

Citizens of New Brunswick are encouraged to participate in the development of housing and community development programs. This participation is of great use to the City in identifying needs, developing priorities and assessing the effectiveness of ongoing activities and programs.

Participation by low and moderate-income persons, residents of blighted areas, residents of predominantly low and moderate-income neighborhoods and of public housing, by minorities, by non-English speaking persons, and by persons with disabilities is especially encouraged. When the Planning, Community and Economic Development Department is notified that a significant number of non-English speaking persons are interested in participating in a community development meeting, translation assistance will be provided. The City of New Brunswick will provide citizens, public agencies, and other interested persons with reasonable and timely access to information and records relating to housing and community development plans and programs and the use of housing and community development funds. There will be open access to all meetings.

Documents related to New Brunswick housing and community development programs will be made available to citizens upon request. Information will also be available to the public through, the City of New Brunswick web page, brochures, news media and will be available at the Department offices.

Persons who have a concern or complaint on housing or community development programs should contact the City of New Brunswick Department of Planning Community and Economic Development, PO Box 269, 25 Kirkpatrick Street, New Brunswick, NJ 08901. Phone (732) 745.5050. Persons making telephone calls will be provided a verbal or written response as

determined by the Department. Persons submitting written complaints will be provided written responses within 15 working days, where practicable.

### **Consolidated Plan Development**

The New Brunswick Department of Planning, Community and Economic Development (Department) will be the lead agency for developing New Brunswick's Consolidated Plan and Annual Action Plan.

The process for the development of the five -year Consolidated Plan shall be as follows: The Department will consult with appropriate City, County and State departments and agencies and with housing, community development and human services organizations, neighborhood organizations and the public at large to compile the background data, to assess and prioritize needs and to develop a Strategic Plan element including specific objectives. The Department may obtain the required information by mail and or e-mail survey, interviews with departments and agencies and organizations working in housing and community development.

The City will hold at least two public hearings per year to obtain citizens' views and to respond to proposals and questions, to be conducted at a minimum of two different stages of the program year. Notice of date, time and place of the meetings will be published in a newspaper of general circulation within the City at least 7 days prior to the meeting date.

Before The City of New Brunswick adopts a Consolidated Plan or Annual Action Plan, it will make available to citizens, public agencies and other interested parties, information which includes the estimated amount of funds the City expects to receive and the range of community development and affordable housing activities that may be undertaken, including the amount that will benefit very low- and low-income persons. This information will be included in the proposed Consolidated Plan. Citizens and organizations will be invited to submit specific proposals for review by the Department for inclusion in the Consolidated Plan

The Department will provide technical assistance to groups that are representative of persons of low and moderate income in developing proposals for funding. The level of assistance to be determined by the Department based on available staff resources. This assistance will not guarantee the provision of funds to the groups.

The Department shall be responsible for determining if a proposal for an activity is eligible for inclusion in the Consolidated Plan in light of 1) the criteria for meeting a National Objective of the CDBG Program, 2) eligibility requirements for activities under HUD regulations, and 3) the specific objectives of the Consolidated Plan.

The public will be given an opportunity to make comments to the Department on all proposed projects and programs at one or more public meetings for that purpose. Notice of the date, time and place of the meeting(s) shall be given in a newspaper of general circulation within the City at least seven (7) days prior to the meeting(s) date. The Department will accept written comments about the plan and proposed projects for at least 30 days prior to the submission of the plan to HUD. The notice will summarize the contents and purposes of the plan, locations where the plan is available for review, and how to obtain a copy of the proposed plan. The

recommended Plan will be available to persons interested in housing and community development, made available at the Department of Planning, Community, and Economic Development, the New Brunswick Housing Authority, the New Brunswick Public Library and on the City's website.

### **Substantial Plan Amendments**

The City of New Brunswick may amend its Consolidated Plan as the need arises. In order to provide for adequate public input in to the amendment process, the Department will hold a public hearing on all proposed substantial changes. Notice of the hearing shall be published in a newspaper of general circulation within the City at least 7 days prior to the hearing date at which the change will be considered. Additionally, a 30-day public comment period will be provided prior to the submission of the amendment to HUD. Notice of the proposed amendment hearing shall also include a summary of the amendment contents, the instructions on how to receive a copy of the amendment, and the final date for submission of written comments. Copies of the proposed amendments will be made available at the Department's Offices, New Brunswick Housing Authority and New Brunswick Public library, and on the City's website.

The following criteria will be used to determine whether a change is substantial enough to warrant an amendment to the Consolidated Plan or Action Plan:

- New Activity a previously unidentified activity will receive funding allocation to undertake an activity allowed under the program rules and regulations.
- Change in Activity Location Unless identified in the Action Plan as a citywide activity, a
  new or different specific activity location may be considered a substantial change if the
  location of the activity is substantially different than the current location identified in
  the Action Plan.
- Cancellation of a Funding Allocation funding for a previously identified activity, program or project is canceled as originally stated in the plan.
- Change in Funding Allocation an identified activity requires an increase or decrease in funding which exceeds fifty (50) percent of the original funding allocation.
- Change in Allocation Priorities or Method of Distribution if the identified allocation priorities in the plan are changed or if the method of distributing the funds is proposed to be amended.

All comments on the proposed change will be considered prior to taking action. The amendments will be submitted to the City Council for review and approval prior to taking action. The City Council may make the proposed change, reject the proposed change, or make a modified change. The Council's action will then be submitted to the Mayor for review and approval. An explanation will be made available for public review of written comments and other public comments not accepted by the Mayor or City Council.

### **Emergency Action Plan Amendments**

It may be necessary to amend the Action Plan in response to emergencies. Notice of proposed emergency changes will be published in the newspaper at least 7 days prior to the City Council meeting at which the change will be considered.

The City Council will consider all comments on the proposed change prior to taking action. The City Council may make the proposed change, reject the proposed change, or make a modified change. The Council's action will then be submitted to the Mayor for review and approval. An explanation will be made available for public review of written comments and other public comments not accepted by the Mayor and City Council.

### **Anti-Displacement**

It is the policy of the City of New Brunswick to make reasonable efforts to ensure that all activities undertaken with CDBG and HOME Program funds will not cause unnecessary displacement. The City will continue to administer the CDBG and HOME Programs in such a manner that careful consideration is given during the planning phase to avoiding displacement. Displacement of any nature shall be reserved as a last resort action necessitated only when no other alternative is available and when the activity is determined necessary in order to carry out a specific goal or objective that is of benefit to the public.

If displacement is precipitated by activities that require acquisition (either in whole or in part) or rehabilitation of real property directly by the City of Clarksville or an agent, all appropriate benefits as required by the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and amendments. The "Uniform Act" or the Residential Anti-displacement and Relocation Assistance Plan under Section 104 (d) shall be provided to the displaced person or persons. Information about these programs will be provided to all persons who may potentially be displaced in the form of informational brochures on these programs and explained in detail by the City's housing staff.

These policies are more specifically outlined in the City's Community Development Displacement Relocation Policy which details the Residential Anti-Displacement and Relocation Assistance Plan.

### **Performance Reports**

The Department will be responsible for preparing all reports on the programs and activities, including the Consolidated Annual Performance and Evaluation Report (CAPER). Prior to submitting the CAPER (annual performance report) to HUD, notice of the CAPER will be published in a newspaper of general circulation at least 15 days prior to its submission to HUD advising that the CAPER is available for public comment and where copies can be reviewed.

Prior to submitting the report to HUD, the Department will consider any comments or views of its citizens received in writing, or orally at the public hearings on the annual performance report (CAPER). The City will attach to the final submission of the CAPER a summary of these comments or views.

# RESIDENTIAL ANTIDISPLACENT AND RELOCATION ASSISTANCE PLAN – CDBG and HOME PROGRAM

The City of New Brunswick will replace all occupied and vacant occupiable lower income housing demolished or converted to a use other than lower income housing in connection with a project assisted with funds provided under the CDBG and HOME programs.

All replacement housing will be provided within three years after the commencement of the demolition or conversion. Before entering into a contract committing the City of New Brunswick to provide funds for a project that will directly result in demolition or conversion, the City of New Brunswick will make public and submit to HUD the following information in writing:

- 1. A description of the proposed assisted project;
- The address, number of bedrooms, and location on a map of lower income housing that will be demolished or converted to a use other than as lower income housing as a result of an assisted project;
- 3. A time schedule for the commencement and completion of the demolition or conversion;
- 4. To the extent known, the address, number of bedrooms and location on a map of the replacement housing that has been or will be provided.
- 5. The source of funding and a time schedule for the provision of the replacement housing;
- 6. The basis for concluding that the replacement housing will remain lower income housing for at least 10 years from the date of initial occupancy;
- 7. Information demonstrating that any proposed replacement of housing units with smaller dwelling units (e.g., a 2-bedroom unit with two I-bedroom units), or any proposed replacement of efficiency or single-room occupancy (SRO) units with units of a different size, is appropriate and consistent with the housing needs and priorities identified in the approved Comprehensive Housing Affordability Strategy (CHAS).

To the extent that the specific location of the replacement housing and other data in items 4 through 7 are not available at the time of the general submission, the City of New Brunswick will identify the general location of such housing on a map and complete the disclosure and submission requirements as soon as the specific data are available.

The Department of Planning, Community and Economic Development (732.745.5050) is responsible for tracking the replacement of lower income housing and ensuring that it is provided within the required period.

The Department is responsible for providing relocation payments and other relocation assistance to any lower income person displaced by the demolition of any housing or the conversion of lower income housing to another use.

Consistent with the goals and objectives of activities assisted under the Act, the City of New Brunswick will take the following steps to minimize the direct and indirect displacement of persons from their homes:

- Coordinate code enforcement with rehabilitation and housing assistance programs.
- 2. Evaluate housing codes and rehabilitation standards in reinvestment areas to prevent undue financial burden on established owners and tenants.
- 3. Arrange for facilities to house persons who must be relocated temporarily during rehabilitation.
- 4. Adopt policies which provide reasonable protections for tenants faced with conversion to a condominium or cooperative.
- 5. Adopt tax assessment policies, such as tax exemption programs, to reduce impact of increasing property tax assessments on lower income owner-occupants or tenants when improvement investments are made to housing.

### **DEFINITIONS**

**Displaced Person**: Any person that moves from real property, or moves his or her own personal property from real property as described in the Uniform Relocation Assistance and Real Property Acquisition Polices Act.

**Lower-Income Dwelling Unit**- A dwelling unit with a market rent (including utility costs) that does not exceed the applicable Fair Market Rent (FMR) for Section 8 existing housing established under CFR part 888. However, the term does not include any unit that is owned and occupied by the same person before and after the assisted rehabilitation.

**Lower-and Moderate-Income Person**- A "low and moderate income person" as that term is defined in 24 CFR part 570.3- means a member of a family having an income equal to or less than the Section 8 low-income limit established by HUD.

Vacant Occupiable Dwelling Unit- A dwelling unit that is in standard condition; a vacant dwelling unit that is in substandard condition, but is suitable for rehabilitation; or a dwelling unit in any condition that has been occupied (except by a squatter) at any time within the period beginning 3 months before the date of execution of the agreement by the County covering the rehabilitation or demolition.

Adopted: May 2010



# CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

☐ This certification does not apply. ☐ This certification is applicable.

### NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

- Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- 2. Establishing an ongoing drug-free awareness program to inform employees about
  - a. The dangers of drug abuse in the workplace;
  - The grantee's policy of maintaining a drug-free workplace;
  - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
  - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- 3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
- 4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will
  - a. Abide by the terms of the statement; and
  - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- 5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
- 6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted
  - Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

- 8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
- 9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
- 10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

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Signature (Authorized Official	
Signature/Authorized Official	Date
James M. Cahill	
Name	
Mayor	
Title	
78 Bayard Street	
Address	
New Brunswick, NJ 08901	
City/State/Zip	
732.745.5004	

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### **Specific CDBG Certifications**

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan --** Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds --** It has complied with the following criteria:

- 11. Maximum Feasible Priority With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
- 12. Overall Benefit The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2008, 2009, 2010, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
- 13. Special Assessments It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

### Excessive Force -- It has adopted and is enforcing:

- 14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
- 15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws --** The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint --** Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

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Date

Compliance with Laws -- It will comply with applicable laws.

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## OPTIONAL CERTIFICATION CDBG

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

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### **Specific HOME Certifications**

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance --** If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance --** before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

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Signature/Authorized Official	Date
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### **HOPWA Certifications**

The HOPWA grantee certifies that:

**Activities --** Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

- 1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
- 2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

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### **ESG Certifications**

I, , Chief Executive Officer of **Error! Not a valid link.**, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

- 1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
- 2. The building standards requirement of 24 CFR 576.55.
- 3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
- 4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
- 5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
- 6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
- 7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
- 8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
- 9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 CFR 76.56.
- 10. The requirements of 24 CFR 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related

authorities as specified in 24 CFR Part 58.

- 11. The requirements of 24 CFR 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
- 12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.
- 13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

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### **APPENDIX TO CERTIFICATIONS**

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

### **Drug-Free Workplace Certification**

- By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
- The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
- 3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
- 4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
- If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
- 6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Street	City	County	State	Zip
25 Kirkpatrick St	New Brunswick	Middlesex	ίν	08901

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal

criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must completed, in use, and on file for verification. These documents include:

- 1. Analysis of Impediments to Fair Housing
- 2. Citizen Participation Plan

Telephone Number

3. Anti-displacement and Relocation Plan

	6/21/10
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